



## CITY COUNCIL AGENDA

**July 11, 2023**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 4**
- 6. ADMINISTRATION AGENDA p 5**
  - A. City Council Meeting Minutes – June 20, 2023
- 7. PRESENTATIONS / PROCLAMATIONS p 11 (add EMC dividend check)**
- 8. PUBLIC FORUM (*Citizen input and requests*) p 11**
- 9. APPOINTMENTS p 11 (amended agenda to remove appointments)**
  - A. Appointment – TAC p 11
  - B. Appointment – TPB p 11
  - C. Economic Development Board p 11
- 10. OLD BUSINESS p 12**
  - A. Ordinance 1390-23; Annex 120.17 acres southeast of Seneca and Main p 12
  - B. Ordinance 1391-23; Annex 59.75 acres southeast of Seneca and Main p 15
- 11. NEW BUSINESS p 18**
  - A. Request from American Legion Avenue of Flags p 18
  - B. VC Booster Club Main Street closure request p 21
  - C. Ordinance 1392-23; Revision to Adopted Fence Design Standards p 25
  - D. Approval of Change Order # 7 – Ford Street p 31
  - E. 2024 Budget Comprehensive Discussion p 38
- 12. CONSENT AGENDA p 82**
  - A. Appropriation Ordinance – July 11, 2023 p 83
  - B. Delinquent Account Report – April 2023 p 94
  - C. Planning and Zoning Board Minutes – June 27, 2023. p 100
  - D. Pool/Recreation Center Steering Committee Minutes – March 22, 2023 p 103
  - E. Pool/Recreation Center Steering Committee Minutes – April 19, 2023 p 105
  - F. Pool/Recreation Center Steering Committee Minutes – May 17, 2023 p 108

- 13. STAFF REPORTS p 110**
- 14. GOVERNING BODY REPORTS p 111**
- 15. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cyclerk@valleycenterks.org](mailto:cyclerk@valleycenterks.org) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenterks.org](http://www.valleycenterks.org) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

**ADMINISTRATION AGENDA**

**A. MINUTES:**

Attached are the Minutes from the June 20, 2023, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
June 20, 2023  
CITY HALL  
121 S. MERIDIAN

Mayor Cicirello called the regular council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Clint Bass, Ben Anderson Gina Gregory, Robert Wilson, and Ronald Colbert.

Members Absent: Dale Kerstetter

Staff Present: Ryan Shrack, Community Development Director  
Neal Owings, Parks and Public Building Director  
Rodney Eggleston, Public Works Director  
Lloyd Newman, Public Safety Director  
Gage Scheer, City Engineer  
Barry Smith, Assistant City Administrator  
Brent Clark, City Administrator  
Desirae Womack, City Treasurer

Press present: The Ark Valley News

**APPROVAL OF AGENDA**

Colbert moved to approve the agenda as presented, seconded by Wilson. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

**JUNE 6, 2023, REGULAR CITY COUNCIL MINUTES-**

Wilson moved to approve the minutes of the June 6, 2023, regular City Council meeting as presented, seconded by Evans. Vote yea: Unanimous Motion Carried.

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM –**

Leroy Cammerer, 308 N. Colby, Valley Center requested Council approval for the American Legion to place U.S. flags on City right of way beginning Memorial Day 2024. No formal action taken

Sasha Randolph, 2663 E. Sunnyslope Ct., Park City addressed Council requesting closure of portion of Main Street on August 5, 2023, for a Valley Center Booster Club Event. Mayor Cicirello stated that no action can be taken at this time, but it will be placed on the next agenda for consideration.

**APPOINTMENTS – None**

**OLD BUSINESS – None**

**NEW BUSINESS-**

**A. RESOLUTION 735-23: NOTTINGHAM DEVELOPMENT AGREEMENT AND IHD AMENDMENT**

Dominic Eck, Gilmore and Bell, presented Resolution 735-23. He explained this Resolution authorizes the execution of a development agreement between the City and Nottingham Estates at Hunters Pointe, LLC

and authorizes the development agreement amendment No. 1 between the City and IHD Prairie Lakes. This property is located southwest of the intersection of 5<sup>th</sup> street and Seneca Street. It also authorizes the letter of credit and transfers a portion of the development from IHD to Nottingham Estates. Gregory confirmed the area affected.

Wilson moved to approve Resolution 735-23, authorizing the development agreement with Nottingham Estates at Hunters Pointe, LLC and development agreement amendment No. 1 with IHD Prairie Lakes, LLC. seconded by Evans. Vote yea: unanimous. Motion carried.

**B. DEVELOPMENT AGREEMENT AMENDMENT NO. 1 – IHD PRAIRIE LAKES**

This amendment transfers a portion of the obligations and benefits set forth in the IHD Development Agreement to Nottingham Estates at Hunters Pointe, LLC,

Stamm moved to approve development agreement amendment No. 1 between The City of Valley Center and IHD Prairie Lakes, LLC and authorize Mayor to sign. Motion seconded by Bass. Vote Yea: unanimous. Motion carried.

**C. DEVELOPMENT AGREEMENT WITH NOTTINGHAM ESTATES AT HUNTERS  
POINTE LLC – PRAIRIE LAKES**

IHD Developer desires to assign the developer rights (“Prairie Lakes Development Rights”) for a portion of the Property commonly known as the Prairie Lakes Project to Nottingham Developer

Bass moved to approve the Development Agreement with Nottingham Estates and authorize Mayor to sign. Motion seconded by Wilson. Vote Yea: Unanimous. Motion carried.

**D. RESOLUTION 736-23: AMENDING RES 726-22 FOR SUNFLOWER VALLEY  
IMPROVEMENTS**

Jake Vasa, SEH, presented Resolution 736-23 for approval. This Resolution will amend and supplement Resolution 726-22 pertaining to Sanitary Sewer Improvements for Sunflower Valley. It has been requested due to changes in developers and scope of project. Wilson asked for clarification why the cost seems to have increased dramatically. Vasa explained that the original developer did not include it in the building process, prior to road installation and additional connections and meters are now necessary with changes to single family homes from duplexes. This also adds the sanitary sewer costs to specials.

Wilson moved to approve Resolution 736-23, regarding Sanitary Sewer Improvements for Sunflower Valley. Motion seconded by Anderson. Vote Yea: Stamm, Evans, Bass, Anderson, Gregory and Wilson. Opposed: Colbert. Motion carried.

**E. APPROVAL OF CHANGE ORDER NO. 1 – SUNFLOWER VALLEY IMPROVEMENTS**

Approval of change order No. 1 for Sunflower Valley Improvements. Change Order No. 1 total is \$161,935.40.

Wilson moved to approve change order No. 1 for Sunflower Valley improvements in the amount of \$161,935.40 and authorize Mayor or City Administrator to sign. Motion seconded by Bass. Vote Yea: Stamm, Evans, Bass, Anderson, Gregory and Wilson. Opposed: Colbert. Motion carried.

**F. ORDINANCE 1390-23; ANNEX 120.17 ACRES SOUTHEAST OF SENECA AND FORD**

City Administrator Clark will present Ordinance 1390-23 for 1st reading. A request to annex approximately 120.17 acres southeast of corner of Seneca and Ford has been received and reviewed. Anderson questioned whether the city would inherit the maintenance problems on Seneca. The area west of Seneca still lies in the county.

Wilson moved to approve for 1<sup>st</sup> reading, Ordinance 1390-23, annexing approximately 120.17 acres, seconded by Anderson. Vote Yea: Unanimous. Motion carried.

**G. ORDINANCE 1391-23; ANNEX 59.75 ACRES SOUTHEAST OF SENECA AND FORD**

City Administrator Clark will present Ordinance 1391-23 for 1st reading. A request to annex approximately 59.75 acres southeast of corner of Seneca and Ford has been received and reviewed.

Wilson moved to approve for 1<sup>st</sup> reading, Ordinance 1391-23, annexing approximately 59.75 acres. Seconded by Bass. Vote Yea: Unanimous. Motion carried.

#### H. VALLEY CENTER 2024 BUDGET – FIRST DRAFT

Assistant City Administrator Smith presented the first draft of the Valley Center 2024 Budget. He stated that there has been a 9.81% increase in valuation. The total FY 2024 Valuation is 69,926,337. Smith reported on proposed budget for each of the funds. Following the presentation, Council discussed keeping funding options for streets, police department laptop computers, and streetlights. Community Development Director Shrack also reported the comprehensive plan is a ten-year plan that is used for city housing and economic development projects. No action was taken. Smith will bring final budget for Council approval on July 11<sup>th</sup>.

#### **CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – JUNE 20, 2023
- B. CHECK RECONCILIATION – MAY 2023
- C. TREASURER’S REPORT – MAY 2023
- D. REVENUE AND EXPENSE SUMMARY – MAY 2023
- E. LIONS PARK USAGE REQUEST -JUNE 25<sup>TH</sup>-PATHWAY CHURCH

Wilson moved, seconded by Colbert to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

#### **STAFF REPORTS**

##### COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reminded everyone of the open position on the Economic Development Board. This position can be filled by someone who lives outside the city limits if they have an economic stake in the city. Applications are due June 28, 2023.

##### PARKS AND PUBLIC BUILDING DIRECTOR OWINGS

The repair of the slide is complete, and the playground should be open on Friday, June 23rd. Work has begun on the Welcome sign at 77<sup>th</sup> and Broadway. Dirt should be moved by the end of July.

##### PUBLIC SAFETY DIRECTOR NEWMAN

The flock camera was used yesterday in the arrest of an individual for a stolen car as well as other charges. Wilson asked how the flock alerts work. Newman explained that an email or test is sent, and officers can then stop the vehicle if there is probable cause.

##### PUBLIC WORKS DIRECTOR EGGLESTON

Reported on progress of installation of gas lines along Meridian. He also announced that the city received a plaque for receiving the People’s Choice Award for the water tower.

Ford Street is progressing on schedule and should be open by end of July. There are no plans currently to increase the speed limit along Ford.

##### SEH ENGINEER VASA

Reported that the wastewater study is almost complete and final report should be ready shortly.

##### CITY ADMINISTRATOR CLARK

Reported that Ideatek has installed over 30,000 feet of fiber and will complete zone 1 next week. Mayor asked about the lights installed on Main. Clark reported that they are Bluetooth only and will use colors

for special occasions. Mayor also inquired about flags near school. Clark stated they will check, but it might be related to Ideatek fiber installation.

**GOVERNING BODY REPORTS-**

**COUNCILMEMBER EVANS**

Thanked Barry Smith for the budget presentation and all the work he puts into it.

**COUNCILMEMBER ANDERSON**

Anderson stated how important the planned water treatment plant will be. City of Wichita had recently announced water restrictions due to drought.

**COUNCILMEMBER COLBERT**

Colbert stated that Sedgwick County announced that an app for road closures should be ready to use within 6 months. Also announced that the Mud Dauber baseball team will be honoring military veterans on June 29<sup>th</sup>. They encourage all veterans to attend. The US. Military War Dogs will be meeting from 11:00-4:00 prior to the 7:00pm game.

Reminded everyone of high EPA levels. They are extremely high and encourage everyone to take precautions, especially those with asthma or other breathing issues.

Colbert moved to adjourn, second by Wilson. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 8:15 PM.**

---

**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of the June 20, 2023, Regular Council Meeting as presented/ amended.**

**PRESENTATIONS / PROCLAMATIONS**

**PUBLIC FORUM**

**APPOINTMENTS**

- A. TAC appointment – Brent Clark (designated appointment)
- B. TPB appointment – Rodney Eggleston (alternate appointment)
- C. Economic Development Board – Ivan Gomez ( thru Dec 2023)

**OLD BUSINESS**

**A. ORDINANCE 1390-23; ANNEX 120.17 ACRES SOUTHEAST OF  
SENECA AND MAIN:**

City Administrator Clark will present Ordinance 1390-23 for 2nd reading. This is a request to annex approximately 120.17 acres southeast of corner of Seneca and Ford.

- Ordinance 1390-23

**ORDINANCE NO. 1390-23**

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS,  
ANNEXING CERTAIN LAND TO THE CITY OF VALLEY CENTER,  
SEDGWICK COUNTY, KANSAS, BY VIRTUE OF THE LANDOWNER'S  
PETITION TO BE ANNEXED TO THE CITY OF VALLEY CENTER, KANSAS.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY  
CENTER:**

**SECTION ONE:**

The owner of the below described land, having requested and petitioned that said land be annexed to the City of Valley Center, Kansas, and as that land adjoins a portion of the northerly Valley Center, Kansas, boundary, it is hereby ordained and ordered that the land which is legally described as;

The NW 1/4 EXC N 654 FT SEC 5-26-1E., Sedgwick County, Kansas, is hereby annexed to the City of Valley Center, Kansas, pursuant to the authority of K.S.A. 12-520.

**SECTION TWO:**

This ordinance shall take effect on its publication in the official city newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, on this 11th day of July, 2023.

June 20<sup>th</sup>, 2023 1<sup>st</sup> reading  
July 11<sup>th</sup>, 2023 2<sup>nd</sup> reading

seal

---

Lou Cicirello, Mayor

---

Kristi Carrithers, City Clerk

**OLD BUSINESS**  
**RECOMMENDED ACTION**

**A. ORDINANCE 1390-23; ANNEX 120.17 ACRES SOUTHEAST OF  
SENECA AND MAIN**

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends approval of Ordinance 1390-23, annexing approximately 120.17 acres for 2<sup>nd</sup> reading.

**OLD BUSINESS**

**B. ORDINANCE 1391-23; ANNEX 59.75 ACRES SOUTHEAST OF SENECA AND FORD STREET:**

City Administrator Clark will present Ordinance 1391-23 for 2nd reading. This is a request to annex approximately 59.75 acres southeast of corner of Seneca and Ford.

- Ordinance 1391-23

## **ORDINANCE NO. 1391-23**

### **AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS, ANNEXING CERTAIN LAND TO THE CITY OF VALLEY CENTER, SEDWICK COUNTY, KANSAS, BY VIRTUE OF THE LANDOWNER'S PETITION TO BE ANNEXED TO THE CITY OF VALLEY CENTER, KANSAS.**

#### **BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER:**

##### **SECTION ONE:**

The owner of the below described land, having requested and petitioned that said land be annexed to the City of Valley Center, Kansas, and as that land adjoins a portion of the southernly Valley Center, Kansas, boundary, it is hereby ordained and ordered that the land which is legally described as;

The W1/2 SW 1/4 EXC FLOOD CONTROL & EXC THAT PT SW OF FLOOD CONTROL ROW & EXC BEG 583 FT E SW COR SW 1/4 E 282.3 FT N 265 FT W 375.23 FT SW 280.82 FT TO BEG EXC PT BEG 865.3 FT E SW COR SW 1/4 TH N 265 FT W 375.23 FT M/L TO ELY ROW SENECA ST NWLY 368.57 FT E 747.2 FT S 612.8 FT TO SAID S LI W 250 FT TO BEG & EXC RD SEC 5-26-1E, Sedgwick County, Kansas,

is hereby annexed to the City of Valley Center, Kansas, pursuant to the authority of K.S.A. 12-520.

##### **SECTION TWO:**

This ordinance shall take effect on its publication in the official city newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, on this 11th day of July, 2023.

June 20<sup>th</sup>, 2023 1<sup>st</sup> reading  
July 11<sup>th</sup>, 2023 2<sup>nd</sup> reading

seal

---

Lou Cicirello, Mayor

---

Kristi Carrithers, City Clerk

**OLD BUSINESS**  
**RECOMMENDED ACTION**

**B. ORDINANCE 1391-23; ANNEX 59.75 ACRES SOUTHEAST OF  
SENECA AND FORD STREET:**

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends approval of Ordinance 1391-23, annexing approximately 59.75 acres for 2<sup>nd</sup> reading.

**NEW BUSINESS**

**A. REQUEST FROM AMERICAN LEGION FOR AVENUE OF FLAGS:**

The American Legion Smith-Phipps Post 73 have requested permission to place flags for certain holidays on the City's right-of-way along Meridian beginning Memorial Day 2024.

- Letter of Request

## AMERICAN LEGION – SMITH-PHIPPS POST # 73

P.O. Box 393  
Valley Center, Kansas 67147-0393

Mayor, Council Members, City Staff, and public:

We, American Legion Smith-Phipps Post 73, Valley Center, have come today to request that the City of Valley Center grant permission for our Post to place our flags and signs of the American Legion Smith-Phipps Post 73 Avenue of Flags, as a patriotic display for certain Holidays and public events, on the City's right-of-way along Meridian Avenue from Main Street south to the City of Valley Center's Veterans Park, (or further as needed), as conditions allow; and so Designate by proclamation for this time forward, beginning with Memorial Day, May 27, 2024, as long as the American Legion Smith-Phipps Post 73, Valley Center, is able to perform this public patriotic function for this community.

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. REQUEST FROM AMERICAN LEGION FOR AVENUE OF FLAGS:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion granting permission for flags to be placed in the right-of-way along Meridian beginning May 27, 2024.**

**NEW BUSINESS**

**B. VC BOOSTER CLUB MAIN STREET CLOSURE REQUEST:**

Sasha Randolph, president of VCHS Booster Club will request closure of Main Street between Park and Ash on August 5, 2023, for a Back-to-School Bash event. The closure hours would be from noon to 11:00pm

- Letter of Request

Sasha Randolph – President 2023/2024 School Year  
Valley Center High School Booster Club  
Valley Center, KS 67147  
vcboosterclub@gmail.com  
Cell Ph: 316.617.9733

06/20/2023

**Valley Center City Council Members**

**121 S Meridian**

**Valley Center, KS 67147**

Subject: Proposal to Temporarily Close Main Street for a Fundraising Event

Dear City Council Members,

I am writing to propose an exciting and beneficial fundraising event that will bring our community together while supporting a worthy cause. The event, titled "Back to School Bash", aims to raise funds for the Valley Center High School Booster Club and contribute to the betterment of our beloved city.

**Event Overview:** Back to School Bash is envisioned as a one-day extravaganza that will be held on 08/05/2023 from 12PM-11PM on Main Street. The event will feature a variety of activities and attractions, including live performances from our HS Drama Department, local vendors, food trucks, children's entertainment, and interactive games. The primary objective of this event is to foster community engagement, promote local businesses, and raise funds for our incoming school year.

**Purpose and Beneficiaries:** The proceeds from the event will be donated to the Valley Center High School Booster Club, a reputable nonprofit organization who is dedicated to our mission, which is to have a positive influence in the lives of VCHS students by providing encouragement, support, and funding to enhance the academic, athletic, and fine arts experiences of students. We promote citizenship, sportsmanship, and community involvement. By supporting this event, our community will actively contribute to the organization's efforts to fund the many student-led projects, scholarships, activities, and uniforms throughout the year. In the past 5 years, the Booster Club has continued to donate over \$30,000 per year to the various student clubs and participants.

**Traffic and Street Closure Plan:** We recognize the impact of temporarily closing Main Street on local traffic and businesses. Therefore, we have devised a comprehensive traffic management plan to minimize disruption and ensure smooth traffic flow. The proposed street closure will be limited to Main Street between Park and Ash. Detour signs will be placed strategically, and we will work closely with local law enforcement to direct traffic and assist pedestrians during the event.

**Community Engagement and Participation:** We aim to engage a diverse range of community members and local businesses in the event. To ensure inclusivity and encourage participation, we will actively collaborate with community organizations, schools, local artists, and entrepreneurs. Furthermore, we will reach out to sponsors and seek their support in making this event a resounding success. Volunteers will be an integral part of the event, contributing their time and expertise to facilitate smooth operations.

**Safety and Security Measures:** Safety and security are paramount considerations for this event. We will collaborate with local law enforcement agencies to ensure the safety of attendees, vendors, and participants. Adequate medical personnel will be present on-site to handle any emergencies, and fire safety measures will be strictly adhered to.

**Funding and Resources:** We understand the financial implications associated with closing Main Street for this event. Therefore, we have developed a comprehensive fundraising plan to cover event expenses. This includes seeking sponsorship from local businesses, engaging in grant applications, and soliciting donations from community members. We are confident that with the support of our generous community, we will be able to meet the necessary funding requirements.

We kindly request that you consider this proposal and grant permission for the temporary closure of Main Street for the Back to School Bash. We believe that this event will have a positive impact on our community, fostering unity, supporting local businesses, and raising funds for a deserving cause. We are open to discussing any concerns or suggestions you may have and appreciate the opportunity to present this proposal in person at tonight's City Council meeting.

Thank you!

Sasha Randolph and the VC Booster Club Board Members

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. VC BOOSTER CLUB MAIN STREET CLOSURE REQUEST:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends Council discuss and make motion to approve or deny VCHS Booster Club request.**

**NEW BUSINESS**

**C. ORDINANCE 1392-23; REVISION TO ADOPTED FENCE STANDARDS:**

Community Development Director Shrack will present a staff report and Ordinance 1392-23, which will revise the City of Valley Center's adopted fence regulations to include additional fence design standards. This has been presented and approved by the Planning and Zoning Board.

- Staff Memo
- Ordinance 1392-23



**To:** City of Valley Center Planning and Zoning Board

**From:** Ryan W. Shrack, *Community Development Director*

**Date:** June 22, 2023

**Re:** Fence Code Amendment Memo

---

Recently, it was brought to City staff's attention that the City of Valley Center does not have official regulations regarding the design of fences, specifically on which side of a wooden fence the associated posts, rails, and bracings should be located. Commonly referred to as a "Good Neighbor Fence," this type of fence is designed so that the finished side of the fence faces outwards and the posts/bracings/rails are on the inside of the fence. Two alternatives to this are to either incorporate the posts into the fence design itself or create what is called a shadow box style fence. A proposed ordinance revising the existing fence code within the City's zoning code can be found attached to this memo.

In preparing for said revisions, I researched what other communities in the greater Sedgwick County area require in terms of the location of fence posts/bracings/rails. All the communities listed below, with special exceptions for Maize, Park City, and Wichita (noted below the chart), require some form of permitting prior to work commencing on the installation of new fences. The following chart shows whether or not other communities have a "Good Neighbor Fence" requirement as part of their adopted fence code:

<b>"Good Neighbor Fence" Requirement in Adopted Code</b>		
<b>Community</b>	<b>Yes</b>	<b>No</b>
Andover		X
Bel Aire	X	
Derby	X	
Goddard		X
Haysville	X	
Kechi		X
Maize*		X
Park City^		X
Valley Center		X
Wichita*		X

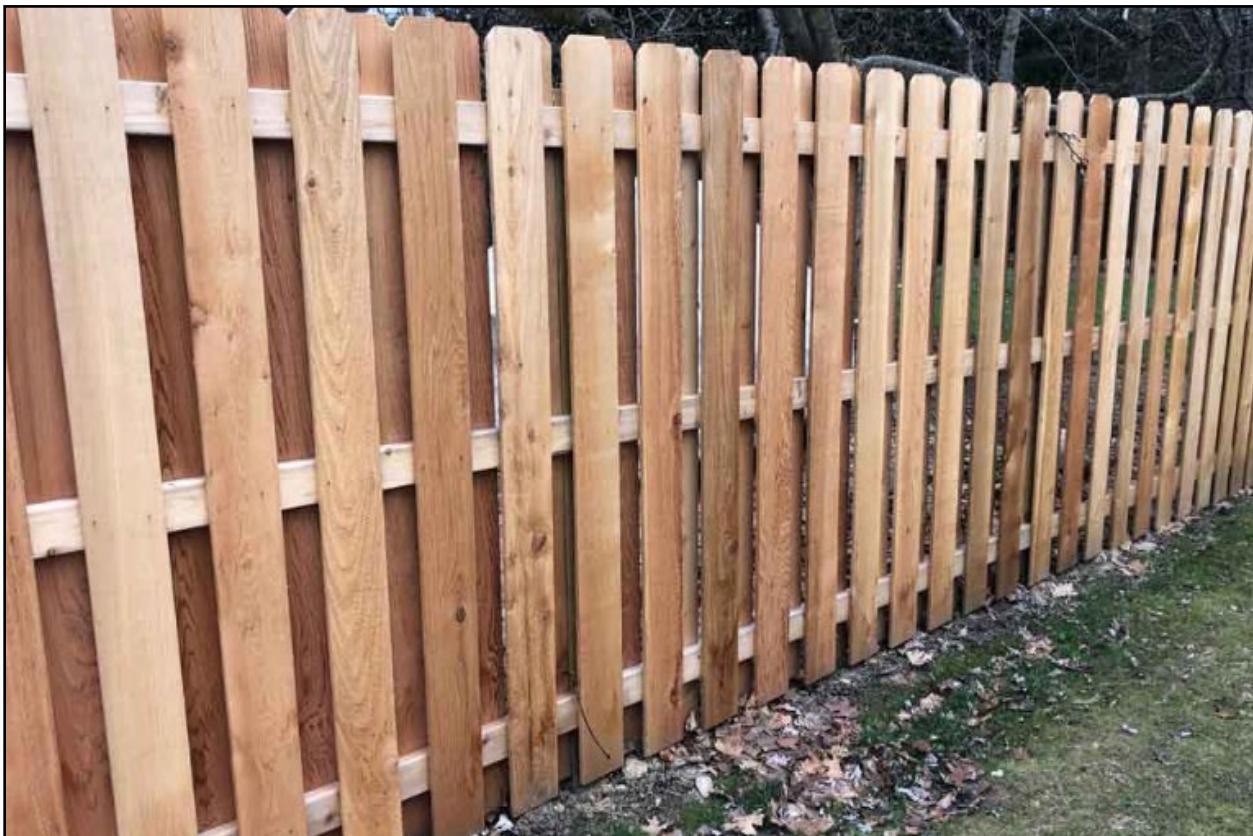
\*Fence permit not required unless a proposed fence will be built taller than six feet/eight feet in Wichita.

^Fence permit only required for front yard fences.

While under half of the communities in the surrounding area have an adopted requirement that fence posts/bracings/rails be placed on the inside of the fence and the finished fence pickets face outward, City staff recommend approving the attached ordinance to further promote aesthetically attractive fences in our community. Part of the Community Development Department's mission is to "promote an attractive community" and adopting the aforementioned fence design standards support this goal. If this board votes to recommend approval of this revision, the first reading of the proposed ordinance will take place at the July 11, 2023 City Council meeting.

### Sample Acceptable Fence Designs





## **ORDINANCE NO. 1392-23**

### **AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS, AMENDING THE PROVISIONS OF THE VALLEY CENTER CITY CODE BOOK CHAPTER 17.03.30.C., AND ALL CONFLICTING ORDINANCES, AND ESTABLISHING A NEW SUBSECTION 17.03.30.C.8. ENTITLED “FENCE DESIGN STANDARD.”**

**NOW THEREFORE, BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1.** The following section of code, hereby designated as 17.03.30.C.8. and reviewed by the City's Planning and Zoning Board, will be added to the City of Valley Center, Kansas' official zoning regulations:

17.03.30.C.8. Fence Design Standard: All fences built shall be designed so that all posts, rails, and bracings for wood fences shall be constructed with the aforementioned components thereof located on either the interior of the fence (i.e., the “finished” side of wood fences shall be facing outward), incorporated into the fence boards to create a smooth finished pattern, or with the pickets/boards installed on both the interior and exterior of the fence in an alternating pattern commonly known as a shadow box fence.

**Section 2.** This Ordinance shall take effect and be in force from and after its passage, approval, and publication once in the official city newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, this 18<sup>th</sup> day of July, 2023.

First Reading:	July 11, 2023
Second Reading:	July 18, 2023

---

Louis Cicirello, Mayor

{SEAL}

ATTEST:

---

Kristi Carrithers, City Clerk

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**C. ORDINANCE 1932-23; REVISION TO ADOPTED FENCE STANDARDS:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve Ordinance 1392-23 which will adopt revised fence standards for 1<sup>st</sup> reading.**

**NEW BUSINESS****D. APPROVAL OF FORD STREET IMPROVEMENT CHANGE ORDER #7:**

PEC will present proposed Change Order #7 for additional Riprap along Ford Street just west of the Arbor Valley Subdivision Pond along the northside of Ford Street. Also, the proposed change order includes additional fee for removal of trash and a deduct in the amount of \$4,250.00 for unneeded chain link fence. Overall increase of \$14,286.66 and an additional 3 days of contract time.

- Change Order #7
- Memo Wildcat and Apex
- Map of area

CHANGE ORDER No. 7Date of Issuance: 06/30/2023

Project Name: Ford Street Improvements	Owner: City of Valley Center	Owner's Project Number:
Engineer's Project Number (if applicable): 35-200557-000-2502	Date of Contract: 6/14/2022	
Contractor: Wildcat Construction Co., Inc	Funding Agency Project Number (if applicable): KA 6117-01	

**The following changes are hereby made to the CONTRACT DOCUMENTS:**

Increase of \$18,536.66 for additional Riprap & removal of trash and a deduct of \$4,250.00 for unneeded  
**Justification:** chain link fence. Overall increase of \$14,286.66. Additional 3 days of contract time. See attached request.

 **Change to CONTRACT PRICE**

Original CONTRACT PRICE:	\$ <u>5,148,897.60</u>
Current CONTRACT PRICE (as adjusted by previous CHANGE ORDERS):	\$ <u>5,173,000.49</u>
Increase in CONTRACT PRICE as of this Change Order:	\$ <u>14,286.66</u>
The new CONTRACT PRICE incorporating this CHANGE ORDER:	\$ <u>5,187,287.15</u>

 **Change to CONTRACT TIME:**

Original Contract Times:  Working Days  Calendar Days

Substantial completion Day : 330

Final completion Day : 340

The CONTRACT TIME (as adjusted by previous CHANGE ORDERS):

Substantial completion Day : 371

Final completion Day : 381

Increase in CONTRACT TIME as of this Change Order:

Substantial completion Day : 374

Final completion Day : 384

CONTRACT TIMES with all approved CHANGE ORDERS:

Substantial completion Day : 374

Final completion Day : 384

**REQUESTED:**

By: Zhi Li  
Contractor (Authorized Signature)

Date: 6/30/2023

Approved by Funding Agency (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RECOMMENDED:**

By: \_\_\_\_\_  
Engineer (Authorized Signature)

Date: 7/3/2023

**ACCEPTED:**

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Wildcat Construction Co., Inc.**

P.O. Box 9163 • Wichita, KS 67277  
3219 W. May St. • Wichita, KS 67213  
(316) 945-9408 • Fax (316) 942-4012



[www.wildcatcompanies.com](http://www.wildcatcompanies.com)  
An Equal Opportunity Employer

**Colorado Office**

8570 Criterion Dr, Suite 118  
Colorado Springs, CO 80920  
(719) 550-1008 • Fax (719) 550-2003

June 30, 2023

Riley Schmitz, P.E.  
Municipal Transportation Division  
PEC  
303 South Topeka  
Wichita, KS 67202

RE: CO#7 - Overrun Riprap (18"), Additional Removal, Chain line Fence Deduction  
Valley Center – Ford Street (77<sup>th</sup>) Improvement  
KDOT Project No: KA-6117-01

Mr. Schmitz:

Wildcat Construction and our subcontractor, APEX, would like to request a change order in the amount of \$14,286.66 for (1) overrun bid item #51 Riprap for 208 SY, (2) removal of the trash materials at the riprap location, and (3) deduct item #17 – Fence (Chain Link) (6-ft).

The detailed costs are listed below...

- (1) Riprap: 208 SY x \$80/SY = \$16,640.00
- (2) Removal of Trash: \$1,806.34 (See attached APEX's cost)
- (3) Deduct Fence (Chain Link) (Item 17): -85'x50 = - \$4,250.00

Wildcat's O&P at 5% of APEX's removal cost (2): 5% x 1806.34 = 90.32

Total = \$14,286.66

Please review the attached APEX's RFCO#4 for the removal of trash materials. if you require any further clarification or additional information. We appreciate your prompt attention to this matter and look forward to your approval of this change order.

Sincerely,



Zhi Li  
Project Manager  
Wildcat Construction



302 W 61<sup>st</sup> Street N.  
Park City, KS 67204

Phone: (316) 943-0774

Project Manager/Estimator: Travis Kelly  
Email: [travisk@apexexc.com](mailto:travisk@apexexc.com)

June 26, 2023

To: Wildcat  
Zhi Li

**RFCO#2: North Seneca Realignment  
Ford Street  
Valley Center, KS**

Please find our pricing for the quantity changes for the Ford Street Additional Riprap.  
The pricing is the same that was in our original proposal.

Items	Quantity	Description	Unit	Total
51	185	SY Riprap	\$80.00	\$14,800.00
	208			16,640.00
		<b>Total</b>		<b>\$14,800.00</b>
				16,640.00

Apex Excavating also incurred additional cost at the same location for the loading, hauling, and disposal of trash material that was unearthed while excavating for the drainage ditch.

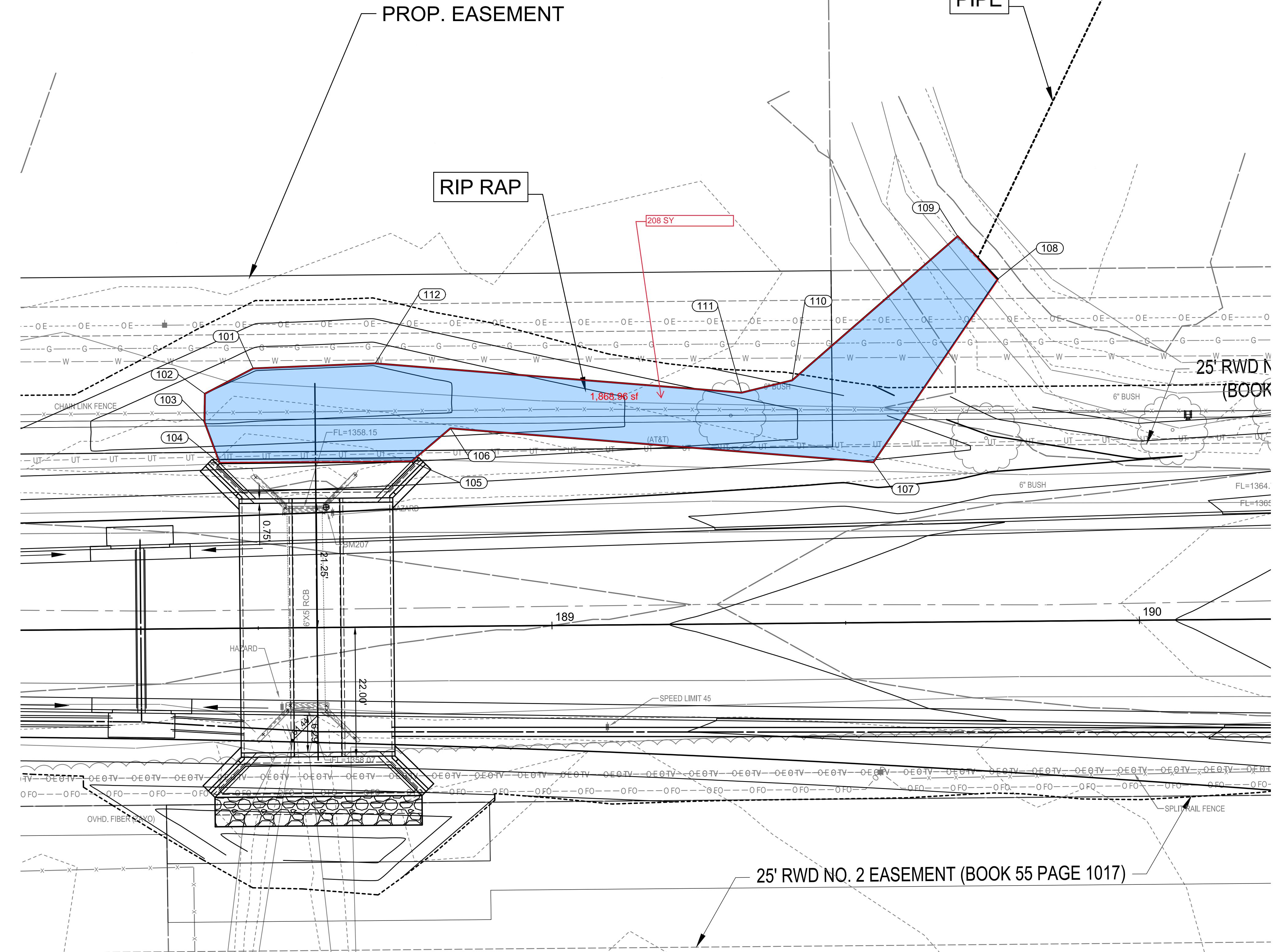
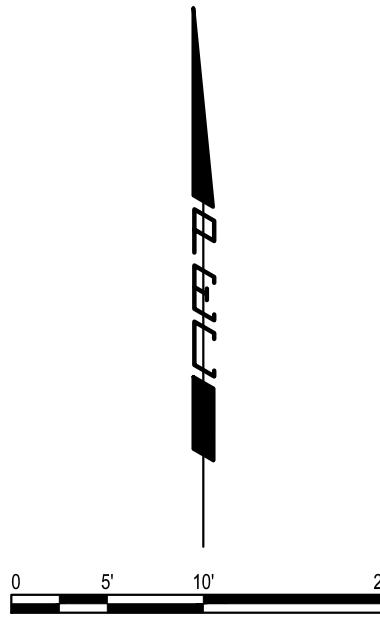
Excavator w/operator	3.0hrs @ \$ 205.00/hr = \$ 615.00
Trucking (Tandem Rough, Apex #3 & Apex #5)	6.0hrs @ \$ 110.00/hr = \$ 660.00
Trucking (End Dump Rough, Apex #102)	2.0hrs @ \$ 130.00/hr = \$ 260.00
Disposal fee for the utility poles.	7.15tns @ \$ 37.95/tn = \$ 271.34

**Total request for the debris haul off \$ 1,806.34**

Respectfully Submitted,

Travis Kelly  
Project Manager/Estimator  
Apex Excavating, LLC

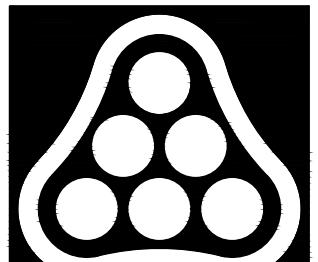
COORDINATE LIST		
POINT	NORTHING	EASTING
101	1,736,244.5259	1,646,976.6264
102	1,736,240.2216	1,646,968.4051
103	1,736,235.3808	1,646,968.3511
104	1,736,228.3774	1,646,970.9430
105	1,736,228.6675	1,647,003.5250
106	1,736,234.3334	1,647,010.1934
107	1,736,228.5595	1,647,082.2034
108	1,736,259.7552	1,647,103.3878
109	1,736,267.0499	1,647,096.5477
110	1,736,242.5043	1,647,068.3719
111	1,736,240.3995	1,647,059.7544
112	1,736,245.3898	1,646,997.3916



FORD STREET IMPROVEMENTS

CITY OF VALLEY CENTER

Issue:	
RIPRAP CHANGE ORDER	



**PEC**  
PROFESSIONAL ENGINEERING CONSULTANTS  
303 SOUTH TOPEKA  
WICHITA, KS 67202  
316-262-2691 www.pec1.com



**PARK** city

## **Shavon Morgan**

---

**Subject:** FW: File Transfer: Change Order 7 - 200557-000 - Valley Center - Ford Street (77th) Impro

---

**From:** Zhi Li <zhi.li@wildcat.net>  
**Sent:** Friday, June 30, 2023 2:32 PM  
**To:** Shavon Morgan <Shavon.Morgan@pec1.com>  
**Cc:** Riley Schmitz <riley.schmitz@pec1.com>  
**Subject:** Re: File Transfer: Change Order 7 - 200557-000 - Valley Center - Ford Street (77th) Impro

I forgot to add 3 working days for Apex. Can I add it now? Thanks!

Sent from my iPhone

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. APPROVAL OF FORD STREET IMPROVEMENT CHANGE ORDER**

**#7**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion of approval of Ford Street Change Order #7 in an amount of \$14,286.66 and authorize Mayor or City Administrator to sign.**

**NEW BUSINESS**

**E. 2024 BUDGET COMPREHENSIVE DISCUSSION:**

Asst. City Administrator Smith will present the Comprehensive FY24 Budget and Notice of Revenue Neutral Rate Intent. He will request Council authorize notification to Sedgwick County of intent to exceed the revenue neutral rate and set hearing date.

- FY24 Comprehensive Budget Presentation
- Revenue Neutral Certification Form

# Valley Center 2024 Budget Overview



# 2023/2024 Mill Levy Comparison

2023 Mill Levy (Actual)		2024 Mill Levy Estimate	
General Fund	22.413	General Fund	22.476
Emp. Benefit	12.956	Emp. Benefit	12.956
Bond & Interest	14.131	Bond & Interest	14.131
Library	4.382	Library	4.331
Emergency Equip.	0.974	Emergency Equip.	0.962
Total Mills	54.856	Total Mills	54.856

# General Fund Revenue

Revenues:	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 REVISED	2024 REQUESTED
Taxes	\$2,209,310	\$2,280,073	\$2,316,190	\$2,416,190	\$2,562,872
Licenses & Permits	\$681,001	\$801,928	\$661,150	\$726,150	\$744,886
Charges for Services & Fees	\$24,760	\$23,390	\$18,500	\$18,500	\$21,000
Fines & Forfeitures	\$148,613	\$150,363	\$134,500	\$134,500	\$162,000
Interest Earnings	\$764	\$18,866	\$10,501	\$40,000	\$25,000
Other Revenues	\$145,295	\$106,351	\$54,974	\$67,974	\$76,200
Miscellaneous	\$169,788	\$157,318	\$169,000	\$169,000	\$169,000
<b>TOTAL REVENUE</b>	<b>\$3,379,530</b>	<b>\$3,538,289</b>	<b>\$3,364,815</b>	<b>\$3,572,314</b>	<b>\$3,760,958</b>

# General Fund Expenditures

July 11, 2023 City Council Agenda Page 42

Expenditures:	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 REVISED	2024 REQUESTED
Administration Department	\$687,414	\$793,317	\$727,069	\$793,104	\$921,719
Community Development Department	\$220,388	\$233,239	\$249,190	\$231,690	\$265,540
Park & Public Buildings Department	\$472,425	\$539,401	\$556,180	\$578,562	\$633,642
Police Department	\$1,222,690	\$1,374,227	\$1,307,000	\$1,412,560	\$1,486,374
Fire Department	\$409,556	\$418,057	\$497,650	\$518,105	\$520,458
Legal & Court Department	\$167,268	\$172,409	\$175,100	\$176,201	\$178,700
<b>TOTAL EXPENDITURES</b>	<b>\$3,179,740</b>	<b>\$3,530,651</b>	<b>\$3,512,189</b>	<b>\$3,710,222</b>	<b>\$4,006,434</b>
Budgeted Income (Loss)	\$199,790	\$7,639	(\$147,343)	(\$137,908)	(\$245,475)
Without sick leave payout				(\$74,508)	(\$180,051)

# General Fund Requests

---

- \$14,000 – Fire Hoses – *Equipment Reserve*
- \$50,000 – Comprehensive Plan – *Land Bank Funds*
- \$10,000 – Professional Services for replat of City Property (ground that was donated to the City near Safarik Tool) – *Land Bank Funds*
- \$20,000 – Economic Development Resources – *General Fund – CD Dept.*
- \$4,000 – McLaughlin Park Restroom Partitions – *Special Parks and Rec Fund*
- \$4,000 – Sidewalk Point repairs at Lions Park – *Special Parks and Rec Fund*
- \$19,500 – Electric, irrigation, and landscape for Ford Street City welcome sign – *Equipment Reserve*
- \$25,000 – Trees for Meridian St. Project – *Capital Improvement Plan Fund*
- \$20,000 – Additional annual cost for new lighting on 5<sup>th</sup> and Ford streets – *General Fund Admin*
- \$22,600 Laptop replacements for all Public Safety departments – *Equipment Reserve Fund*
- **\$189,100 in total requests**

Equipment Reserve Fund	Land Bank Funds	Special Parks and Rec Fund	General Fund	CIP Fund
\$14,000 – Fire Hoses	\$50,000 – Comprehensive Plan	\$4,000 – McLaughlin Park Restroom Partitions	\$20,000 – Economic Development Resources	\$25,000 – Trees for Meridian St. Project
\$19,500 – Electric, irrigation, and landscape for Ford Street City welcome sign	\$10,000 – Professional Services for replat of City Property	\$4,000 – Sidewalk Point repairs at Lions Park	\$20,000 – Additional annual cost for new lighting on 5 <sup>th</sup> and Ford streets	
\$22,600 Laptop replacements for all Public Safety departments				
<b>\$56,100</b>	<b>\$60,000</b>	<b>\$8,000</b>	<b>\$40,000</b>	<b>\$25,000</b>

# Library

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$315,258	\$345,000
\$112 to Fund Balance	(\$7,779) to Fund Balance

- Expenditures intentionally over budgeted to ensure maximum dollars can be transferred

# Library

CITY OF VALLEY CENTER 2024 ANNUAL BUDGET					
FUND 140 BUDGETED DETAIL SUMMARY	LIBRARY SUMMARY				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Total Property & Motor Vehicle Taxes	275,036	290,114	301,473	315,370	337,221
<b>TOTAL REVENUE</b>	<b>275,036</b>	<b>290,114</b>	<b>301,473</b>	<b>315,370</b>	<b>337,221</b>
<b>Expenditures:</b>					
Subtotal Other / Misc	274,702	289,555	301,473	315,258	345,000
<b>TOTAL EXPENDITURES</b>	<b>274,702</b>	<b>289,555</b>	<b>301,473</b>	<b>315,258</b>	<b>345,000</b>
Budgeted Income (Loss)	334	559	(0)	112	(7,779)
Fund Balance - January 1	1	335	894	894	1,005
<b>Fund Balance - December 31</b>	<b>335</b>	<b>894</b>	<b>894</b>	<b>1,005</b>	<b>(6,774)</b>

# Bond and Interest Fund

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$2,166,000	\$2,287,000
\$1,943 to Fund Balance	(\$28,236) to Fund Balance

- Dedicated Mill Levy – Previous Goal was to increase to 18.500 mills by FY23 to reach 1.1MM in revenue generation. The goal of 18.5 was reduced to 16.5 in FY22. The goal was then reduced to 14.5 in FY23. For FY24 we will reach the 1.1MM goal while being able to reduce the B&I Mill Levy to 14.131

## CITY OF VALLEY CENTER 2024 ANNUAL BUDGET

July 11, 2023 City Council Agenda Page 48

# Bond and Interest Fund

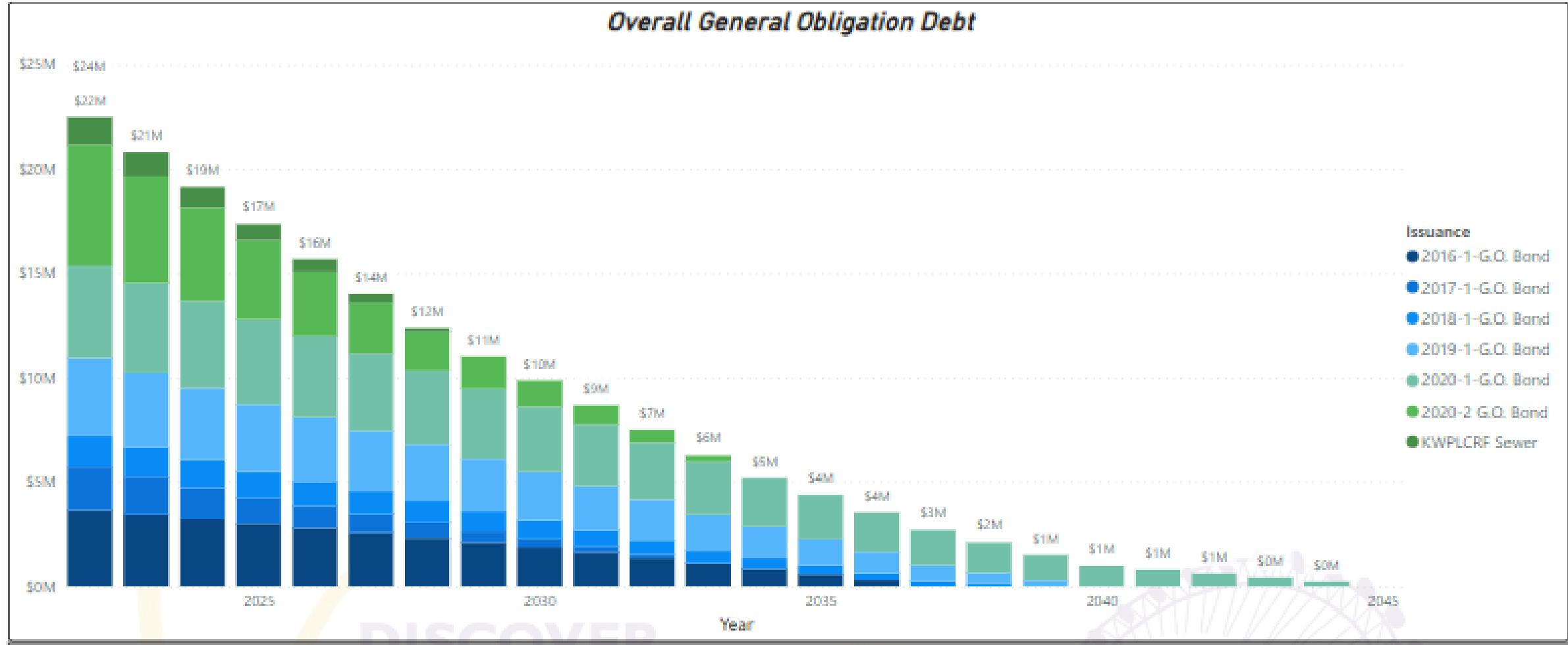
FUND 410 BUDGETED DETAIL SUMMARY	BOND & INTEREST SUMMARY				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Total Property & Motor Vehicle Taxes	736,148	920,426	970,636	1,020,115	1,101,993
Total Interest Earnings	3,118	966	17,856	100	5,000
Total Special Assessments	546,769	422,815	423,542	442,000	414,221
Transfers In & Reimbursements	761,500	682,000	664,016	652,000	737,550
<b>TOTAL REVENUE</b>	<b>2,047,535</b>	<b>2,026,207</b>	<b>2,076,051</b>	<b>2,114,215</b>	<b>2,258,764</b>
<b>Expenditures:</b>					
Total Contractuals	-	-	-	-	-
Total Other	5,526	12,101	14,801	4,000	-
Total Debt Service	2,066,142	2,044,989	2,054,133	2,162,000	2,287,000
Total Capital Outlay	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,071,668</b>	<b>2,057,090</b>	<b>2,068,934</b>	<b>2,166,000</b>	<b>2,287,000</b>
Budgeted Income (Loss)	(24,133)	(30,883)	7,117	(51,785)	(28,236)
Fund Balance - January 1	1,147,581	1,123,450	1,092,567	1,099,684	1,047,899
Fund Balance - December 31	1,123,448	1,092,567	1,099,684	1,047,899	1,019,664

Year	Assessed Value <sup>1</sup>	Existing Debt Service				Projected Series 2023-2 <sup>4</sup>		Projected Series 2024-1 <sup>5</sup>		Projected Series 2024-2 <sup>6</sup>		Projected Series 2025-1 <sup>7</sup>		Total	Motor Vehicle Revenues	Stormwater Revenues	Water/Sewer Revenues	Special Assessment Revenues	Sales Tax Revenues	TIF Revenues	Net Debt Service	Fund Balance	Projected Mill Levy <sup>2,3</sup>				
		Assessment	Ad Valorem	Water/Sewer	Sales Tax	Assessment	Ad Valorem	Assessment	Ad Valorem	TIF	Assessment	Ad Valorem	Assessment	Ad Valorem													
2021	57,236,412																									14.500	
2022	59,371,877																									1,086,964	14.471
2023	63,669,317	322,656	1,115,825	548,067	-	-	-	-	-	-	-	-	1,986,548	130,890	175,000	548,067	408,355	-	-	724,235	1,244,446	14.131					
2024	69,926,337	320,725	1,168,707	549,193	1,338,890	-	-	-	-	-	-	-	3,377,515	132,199	175,000	549,193	408,221	1,338,890	-	774,012	1,438,801	14.131					
2025	71,324,864	324,321	1,027,074	546,585	1,381,168	222,008	34,338	290,738	297,244	349,806	-	-	4,473,280	133,521	175,000	546,585	920,114	1,381,168	349,806	967,086	1,459,448	14.131					
2026	72,751,361	318,824	983,784	546,727	1,420,918	217,008	33,588	290,340	296,295	349,845	81,909	279,741	4,818,978	134,856	175,000	546,727	899,020	1,420,918	349,845	1,292,612	1,174,325	14.131					
2027	74,206,388	224,798	990,894	540,295	1,466,668	222,008	32,838	288,840	289,545	352,095	79,278	280,793	4,768,050	136,205	175,000	540,295	799,271	1,466,668	352,095	1,298,517	903,446	14.131					
2028	75,690,516	136,533	857,865	468,845	1,514,380	216,508	37,088	287,090	287,795	353,845	77,528	279,543	4,517,018	137,567	175,000	468,845	733,267	1,514,380	353,845	1,134,113	817,524	14.131					
2029	77,204,326	88,626	863,064	467,745	1,559,605	221,008	36,088	290,090	295,795	350,095	80,778	283,043	4,535,935	138,943	175,000	467,745	742,855	1,559,605	350,095	1,101,693	784,987	14.131					
2030	78,748,413	89,567	866,318	469,095	1,611,655	220,548	35,178	287,590	293,045	351,095	78,778	281,043	4,583,910	140,332	175,000	469,095	738,968	1,611,655	351,095	1,097,765	777,760	14.131					
2031	80,323,381	83,036	855,929	465,195	1,660,115	216,298	34,498	291,468	286,725	353,590	81,778	278,793	4,607,423	141,735	175,000	465,195	740,237	1,660,115	353,590	1,071,550	818,559	14.131					
2032	81,929,849	83,675	857,563	471,145	1,714,230	221,923	33,798	290,858	291,285	351,790	80,000	282,868	4,679,133	143,153	175,000	471,145	727,348	1,714,230	351,790	1,096,466	856,688	14.131					
2033	83,568,446	74,092	723,065	466,695	1,769,180	217,063	33,078	289,908	295,335	349,615	78,470	282,428	4,578,928	144,584	175,000	466,695	720,522	1,769,180	349,615	953,331	1,060,645	14.131					
2034	85,239,815	72,115	409,252	467,095	1,828,920	222,068	32,338	288,608	288,855	352,055	81,895	281,653	4,324,853	146,030	-	467,095	722,943	1,828,920	352,055	807,809	1,433,269	14.131					
2035	86,944,611	72,411	401,257	472,245	1,887,870	216,558	36,578	291,948	287,195	353,915	80,095	280,533	4,380,603	147,490	-	472,245	704,059	1,887,870	353,915	815,023	1,822,288	14.131					
2036	88,683,503	74,911	405,807	466,995	1,324,725	220,758	35,578	289,728	290,165	350,175	78,245	279,058	3,816,143	148,965	-	466,995	692,827	1,324,725	350,175	832,456	2,217,955	14.131					
2037	90,457,173	-	187,113	471,515	-	219,248	34,528	286,928	292,365	350,775	81,345	282,218	2,206,033	150,455	-	471,515	587,520	-	350,775	645,767	2,824,873	14.131					
2038	92,266,317	-	181,788	475,550	-	217,208	33,428	288,528	288,755	350,485	79,145	279,618	2,194,503	151,960	-	475,550	584,880	-	350,485	631,628	3,470,984	14.131					
2039	94,111,643	-	66,430	474,095	-	214,700	37,290	289,288	294,515	354,265	81,835	281,428	2,093,845	153,479	-	474,095	585,823	-	354,265	526,183	4,248,095	14.131					
2040	95,993,876	-	-	207,255	-	216,880	35,910	289,278	289,278	351,980	79,195	282,408	1,752,183	155,014	-	207,255	585,353	-	351,980	452,581	5,124,873	14.131					
2041	97,913,753	-	-	208,093	-	218,510	34,515	288,698	288,698	349,100	81,465	282,625	1,751,703	156,564	-	208,093	588,673	-	349,100	449,273	6,031,547	14.131					
2042	99,872,028	-	-	208,818	-	219,580	33,105	287,538	287,538	350,615	78,475	282,275	1,747,943	158,130	-	208,818	585,593	-	350,615	444,788	6,969,825	14.131					
2043	101,869,469	-	-	209,430	-	220,080	36,680	290,788	290,788	351,280	80,453	281,348	1,760,845	159,711	-	209,430	591,320	-	351,280	449,104	7,931,448	14.131					
2044	103,906,858	-	-	-	214,830	-	-	288,200	288,200	351,080	82,163	279,833	1,504,305	161,308	-	214,830	370,363	-	351,080	406,724	8,963,665	14.131					
2045	105,984,996	-	-	-	-	-	-	-	-	-	78,600	277,720	356,320	162,921	-	-	78,600	-	-	114,799	10,316,587	14.131					
Totals		2,286,289	11,961,735	9,415,506	20,478,323	4,159,955	660,435	5,786,445	5,819,414	7,027,501	1,601,427	5,618,961	74,815,990	3,366,015	1,925,000	9,415,506	14,516,131	20,478,323	7,027,501	18,087,515							

# The Impact of Cash on Capital Project Debt Financing

Year	Existing Debt Service				Projected Series 2023-2 <sup>4</sup>		Projected Series 2024-1 <sup>5</sup>		Projected Series 2024-2 <sup>6</sup>		Projected Series 2025-1 <sup>7</sup>		Additional Financing	Total Debt Service	Motor Vehicle Revenues	Stormwater Revenues	Water/Sewer Revenues	Special Assessment Revenues	Sales Tax Revenues	TIF Revenues	Net Debt Service	Fund Balance	Projected Mill Levy <sup>2,3</sup>					
	Assessed Value <sup>1</sup>		Assessment	Ad Valorem	Water/Sewer	Sales Tax	Assessment	Ad Valorem	Assessment	Ad Valorem	TIF	Assessment	Ad Valorem															
	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service															
2021	57,236,412																									14.500		
2022	59,371,877																									1,086,964	14.131	
2023	63,669,317	322,656	1,115,825	548,067																						1,244,446	14.131	
2024	69,926,337	320,725	1,168,707	549,193	1,338,890																					762,318	1,536,154	15.381
2025	71,324,864	324,321	1,027,074	546,585	1,381,168	222,008	34,338	290,738	297,244	349,806															1,381,168	349,806	955,275	15.381
2026	72,751,361	318,824	983,784	546,727	1,420,918	217,008	33,588	290,340	296,295	349,845	81,909	279,741	160,000	4,978,978	146,786	175,000	546,585	920,114	1,381,168	349,845	1,440,683	1,311,912	15.381					
2027	74,206,388	224,798	990,894	540,295	1,466,668	222,008	32,838	288,840	289,545	352,095	79,278	280,793	160,000	4,928,050	148,253	175,000	540,295	799,271	1,466,668	352,095	1,446,668	983,985	15.381					
2028	75,690,516	136,533	857,865	468,845	1,514,380	216,508	37,088	287,090	287,795	353,845	77,528	279,543	160,000	4,677,018	149,736	175,000	468,845	733,267	1,514,380	353,845	1,281,944	842,953	15.381					
2029	77,204,326	88,626	863,064	467,745	1,559,605	221,008	36,088	290,090	295,795	350,095	80,778	283,043	160,000	4,695,935	151,233	175,000	467,745	742,855	1,559,605	350,095	1,249,402	757,281	15.381					
2030	78,748,413	89,567	866,318	469,095	1,611,655	220,548	35,178	287,590	293,045	351,095	78,778	281,043	160,000	4,743,910	152,746	175,000	469,095	738,968	1,611,655	351,095	1,245,351	698,934	15.381					
2031	80,323,381	83,036	855,929	465,195	1,660,115	216,298	34,498	291,468	286,725	353,590	81,778	278,793	160,000	4,767,423	154,273	175,000	465,195	740,237	1,660,115	353,590	1,219,012	690,667	15.381					
2032	81,929,849	83,675	857,563	471,145	1,714,230	221,923	33,798	290,858	291,285	351,790	80,000	282,868	160,000	4,839,133	155,816	175,000	471,145	727,348	1,714,230	351,790	1,243,803	681,823	15.381					
2033	83,568,446	74,092	723,065	466,695	1,769,180	217,063	33,078	289,908	295,335	349,615	78,470	282,428	160,000	4,738,928	157,374	175,000	466,695	720,522	1,769,180	349,615	1,100,541	840,941	15.381					
2034	85,239,815	72,115	409,252	467,095	1,828,920	222,068	32,338	288,608	288,855	352,055	81,895	281,653	160,000	4,484,853	158,948	-	467,095	722,943	1,828,920	352,055	954,892	1,170,902	15.381					
2035	86,944,611	72,411	401,257	472,245	1,887,870	216,558	36,578	291,948	287,195	353,915	80,095	280,533	160,000	4,540,603	160,537	-	472,245	704,059	1,887,870	353,915	961,976	1,519,474	15.381					
2036	88,683,503	74,911	405,807	466,995	1,324,725	220,758	35,578	289,728	290,165	350,175	78,245	279,058	160,000	3,976,143	162,143	-	466,995	692,827	1,324,725	350,175	979,278	1,876,956	15.381					
2037	90,457,173	-	187,113	471,515	-	219,248	34,528	286,928	292,365	350,775	81,345	282,218	160,000	2,366,033	163,764	-	471,515	587,520	-	350,775	792,458	2,447,993	15.381					
2038	92,266,317	-	181,788	475,550	-	217,208	33,428	288,528	288,755	350,485	79,145	279,618	160,000	2,354,503	165,402	-	475,550	584,880	-	350,485	778,186	3,060,572	15.381					
2039	94,111,643	-	66,430	474,095	-	214,700	37,290	289,288	294,515	354,265	81,835	281,428	160,000	2,253,845	167,056	-	474,095	585,823	-	354,265	672,607	3,806,546	15.381					
2040	95,993,876	-	-	207,255	-	216,880	35,910	289,278	289,278	351,980	79,195	282,408	160,000	1,912,183	168,726	-	207,255	585,353	-	351,980	598,869	4,654,630	15.381					
2041	97,913,753	-	-	208,093	-	218,510	34,515	288,698	288,698	349,100	81,465	282,625	160,000	1,911,703	170,413	-	208,093	588,673	-	349,100	595,424	5,535,097	15.381					
2042	99,872,028	-	-	208,818	-	219,580	33,105	287,538	287,538	350,615	78,475	282,275	160,000	1,907,943	172,118	-	208,818	585,593	-	350,615	590,800	6,449,706	15.381					
2043	101,869,469	-	-	209,430	-	220,080	36,680	290,788	290,788	351,280	80,453	281,348	160,000	1,920,845	173,839	-	209,430	591,320	-	351,280	594,976	7,390,247	15.381					
2044	103,906,858	-	-	214,830	-	-	-	288,200	288,200	351,080	82,163	279,833	160,000	1,664,305	175,577	-	214,830	370,363	-	351,080	552,455	8,404,019	15.381					
2045	105,984,996	-	-	-	-	-	-	-	-	-	78,600	277,720	160,000	516,320	177,333	-	-	78,600	-	-	260,387	9,741,184	15.381					
<b>Totals</b>	2,286,289	11,961,735	9,415,506	20,478,323	4,159,955	660,435	5,786,445	5,819,414	7,027,501	1,601,427	5,618,961	3,200,000	78,015,990	3,652,188	1,925,000	9,415,506	14,516,131	20,478,323	7,027,501	21,001,342								

# Debt Dashboard Updates

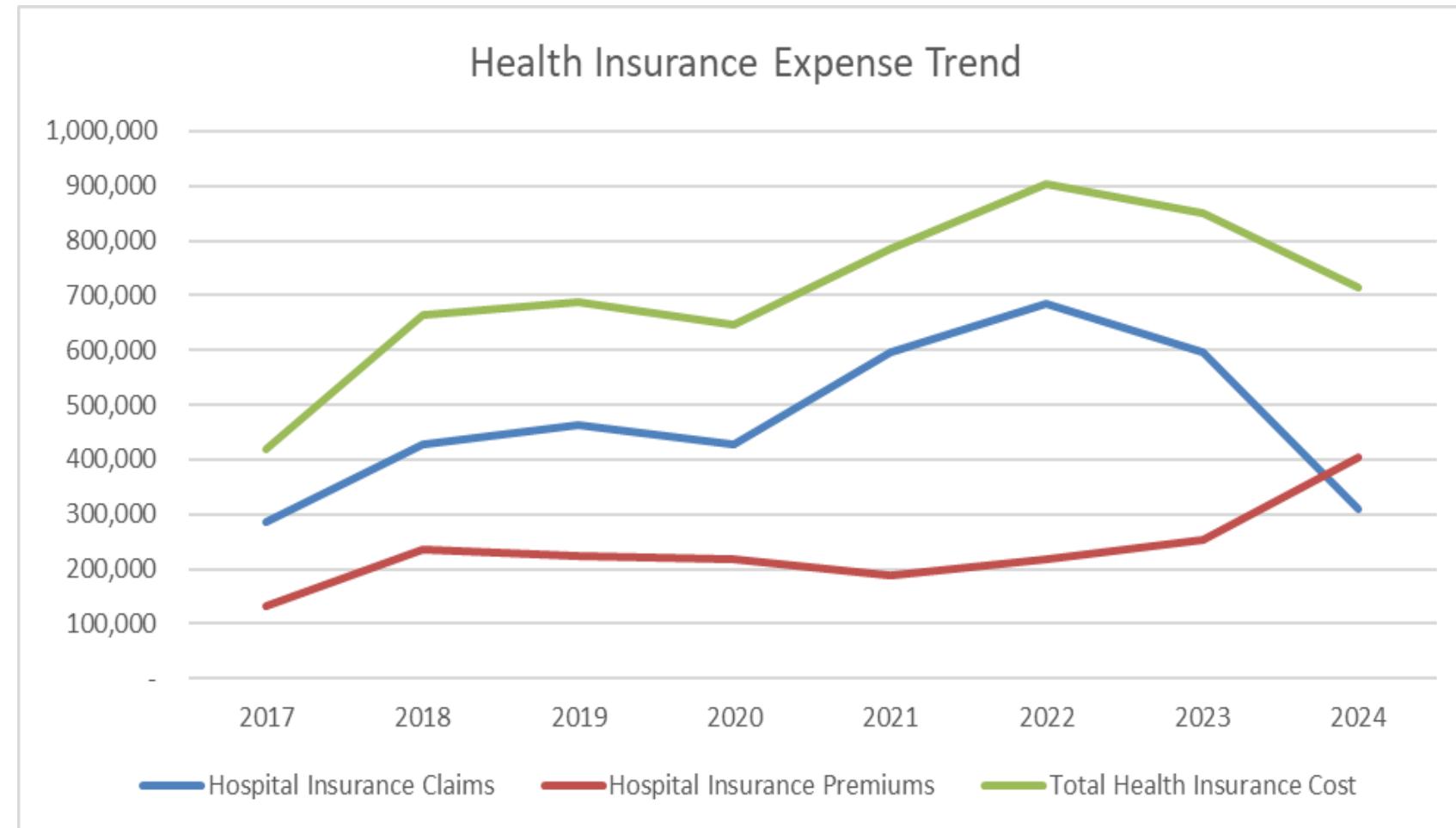


# Employee Benefit Fund

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$1,168,672	\$1,354,650
(\$90,216) to Fund Balance	(\$201,122) to Fund Balance
<ul style="list-style-type: none"><li>• Dedicated Mill Levy</li><li>• Payroll Taxes</li><li>• Employer KPERS Portion</li><li>• Medicaid</li><li>• FICA (Social Security)</li></ul> <p>FY22 Actuals for the Employee Benefit Fund came in much higher than normal. This was attributed to high health insurance claims. The FY24 budget includes an additional \$200,000 in claims funding availability in the event this happens again.</p>	<ul style="list-style-type: none"><li>• Health Insurance</li><li>• Workman's Comp/Unemployment</li><li>• Expenses over budgeted due to volatility of Health Insurance marketplace</li></ul>

# Employee Benefit Fund

- Premiums have remained relatively flat over time. Premiums are increasing due to increased FTE's and High claims from FY21 and FY22.
- Claims spiked in FY21 and FY22 but are on a downward trend through 6/20/23 with an estimated ending total mirroring FY21.



# Employee Benefit Fund

CITY OF VALLEY CENTER 2024 ANNUAL BUDGET					
FUND 110	BUDGET DETAIL SUMMARY				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Total Property & Motor Vehicle Taxes	864,730	810,983	883,014	935,456	1,010,528
Total Interest Earnings	482	241	4,358	-	-
Total Intergovernmental	113,056	95,009	110,590	95,000	95,000
Transfers In & Reimbursements	11,618	48,791	70,693	48,000	48,000
<b>TOTAL REVENUE</b>	<b>989,886</b>	<b>955,024</b>	<b>1,068,655</b>	<b>1,078,456</b>	<b>1,153,528</b>
<b>Expenditures:</b>					
Total Personnel Ser. & Benef.	864,518	798,292	1,044,697	1,156,672	1,354,650
Total Contractuals	4,342	22,273	400	-	-
Total Other / Misc.	11,034	19,394	23,519	12,000	-
<b>TOTAL EXPENDITURES</b>	<b>879,894</b>	<b>839,959</b>	<b>1,068,617</b>	<b>1,168,672</b>	<b>1,354,650</b>
Budgeted Income (Gain/Loss)	109,992	115,065	38	(90,216)	(201,122)
Est Variance in Health ins	-	-	-	-	-
Est Income (Gain/Loss)	109,992	115,065	38	(90,216)	(201,122)
Fund Balance - January 1	244,254	354,246	402,515	402,553	312,337
<b>Fund Balance - December 31</b>	<b>354,246</b>	<b>402,515</b>	<b>402,553</b>	<b>312,337</b>	<b>111,215</b>

# Emergency Equipment Fund

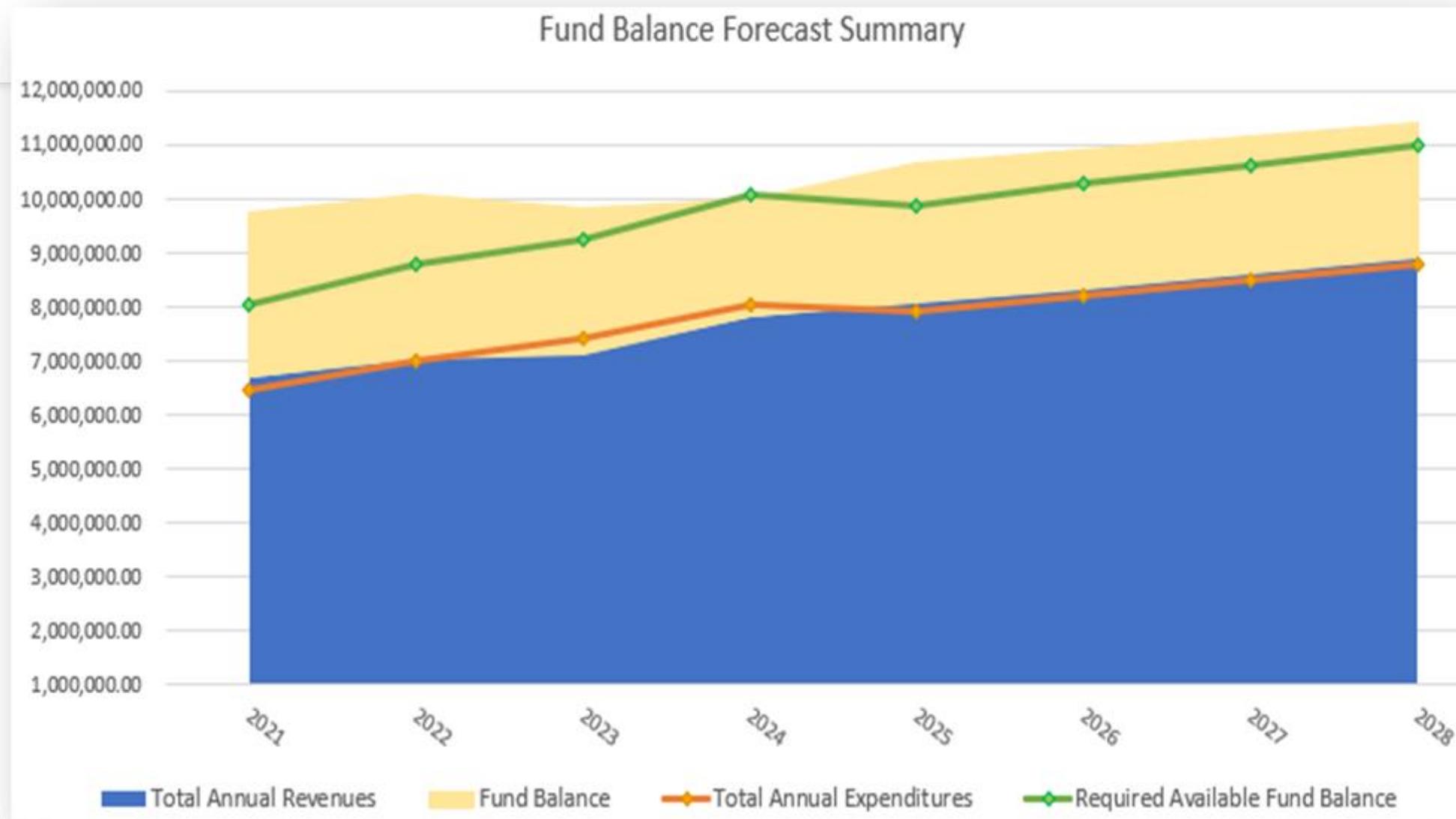
2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$63,000	\$71,896
\$10,000 to Fund Balance	\$8,199 to Fund Balance

- Dedicated Mill Levy of 1 mill
- Continue transfer to Fleet Management Fund - \$30,000
- \$23,896 for capital outlay – \$5,000 for 3<sup>rd</sup> Flock Camera and \$18,896 for vehicle outfitting

# Emergency Equipment Fund

CITY OF VALLEY CENTER 2024 ANNUAL BUDGET					
FUND 160 BUDGETED DETAIL SUMMARY	EMERGENCY EQUIPMENT SUMMARY				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Total Property & Motor Vehicle Taxes	61,912	62,575	66,997	70,259	75,095
Total Fines and Forfeitures	1,575	5,017	6,262	5,000	5,000
Total Interest Earnings	286	89	1,490	100	-
Total Other / Misc	3,767	2,552	-	-	-
<b>TOTAL REVENUE</b>	<b>67,540</b>	<b>70,233</b>	<b>74,748</b>	<b>75,359</b>	<b>80,095</b>
<b>Expenditures:</b>					
Total Capital Outlay	37,320	86,236	32,916	73,000	23,896
Total Transfers			30,000	30,000	48,000
<b>TOTAL EXPENDITURES</b>	<b>37,320</b>	<b>86,236</b>	<b>62,916</b>	<b>103,000</b>	<b>71,896</b>
Budgeted Income (Loss)	30,220	(16,003)	11,832	(27,641)	8,199
Fund Balance - January 1	105,437	135,658	119,654	131,487	103,845
<b>Fund Balance - December 31</b>	<b>135,658</b>	<b>119,654</b>	<b>131,487</b>	<b>103,845</b>	<b>112,045</b>

# All Taxing Funds



# All Taxing Funds

Revenues	2021 Actual	2022 Actual	2023 Budgeted	2024 Budgeted	2025 Forecasted	2026 Forecasted	2027 Forecasted	2028 Forecasted
<b>General Fund</b>	<b>3,379,530.00</b>	<b>3,538,289.35</b>	<b>3,572,314.40</b>	<b>3,760,958.00</b>	<b>3,902,082.68</b>	<b>4,049,248.99</b>	<b>4,202,716.45</b>	<b>4,362,755.76</b>
<b>Employee Benefits Fund</b>	<b>955,024.00</b>	<b>1,068,654.82</b>	<b>1,078,456.26</b>	<b>1,153,528.00</b>	<b>1,199,001.76</b>	<b>1,246,521.84</b>	<b>1,296,180.32</b>	<b>1,348,073.44</b>
<b>Library Fund</b>	<b>290,114.00</b>	<b>301,473.30</b>	<b>315,369.79</b>	<b>337,221.00</b>	<b>352,395.95</b>	<b>368,253.76</b>	<b>384,825.18</b>	<b>402,142.32</b>
<b>Bond and Interest Fund</b>	<b>2,026,207.00</b>	<b>2,076,050.59</b>	<b>2,114,215.43</b>	<b>2,508,764.00</b>	<b>2,558,353.69</b>	<b>2,610,174.91</b>	<b>2,664,328.08</b>	<b>2,720,918.15</b>
<b>Emergency Equipment Fund</b>	<b>70,144.00</b>	<b>74,748.35</b>	<b>75,358.88</b>	<b>80,095.00</b>	<b>83,474.28</b>	<b>87,005.62</b>	<b>90,695.87</b>	<b>94,552.18</b>
<b>Total Annual Revenues</b>	<b>6,721,019.00</b>	<b>7,059,216.41</b>	<b>7,155,714.76</b>	<b>7,840,566.00</b>	<b>8,095,308.35</b>	<b>8,361,205.12</b>	<b>8,638,745.91</b>	<b>8,928,441.85</b>
Expenditures	2021 Actual	2022 Actual	2023 Budgeted	2024 Budgeted	2025 Forecasted	2026 Forecasted	2027 Forecasted	2028 Forecasted
<b>General Fund</b>	<b>3,179,740.00</b>	<b>3,530,650.58</b>	<b>3,710,222.00</b>	<b>4,007,933.67</b>	<b>4,051,697.48</b>	<b>4,238,780.01</b>	<b>4,394,461.88</b>	<b>4,555,954.95</b>
<b>Employee Benefits Fund</b>	<b>839,959.00</b>	<b>1,068,616.79</b>	<b>1,168,672.00</b>	<b>1,354,650.00</b>	<b>1,395,289.50</b>	<b>1,437,148.19</b>	<b>1,480,262.63</b>	<b>1,524,670.51</b>
<b>Library Fund</b>	<b>289,555.00</b>	<b>301,473.30</b>	<b>315,258.00</b>	<b>345,000.00</b>	<b>355,350.00</b>	<b>366,010.50</b>	<b>376,990.82</b>	<b>388,300.54</b>
<b>Bond and Interest Fund</b>	<b>2,057,091.00</b>	<b>2,068,933.71</b>	<b>2,166,000.00</b>	<b>2,287,000.00</b>	<b>2,034,502.00</b>	<b>2,105,709.57</b>	<b>2,179,409.40</b>	<b>2,255,688.73</b>
<b>Emergency Equipment Fund</b>	<b>86,236.00</b>	<b>62,916.28</b>	<b>63,000.00</b>	<b>71,896.00</b>	<b>74,052.88</b>	<b>76,274.47</b>	<b>78,562.70</b>	<b>80,919.58</b>
<b>Total Annual Expenditures</b>	<b>6,452,581.00</b>	<b>7,032,590.66</b>	<b>7,423,152.00</b>	<b>8,066,479.67</b>	<b>7,910,891.86</b>	<b>8,223,922.73</b>	<b>8,509,687.43</b>	<b>8,805,534.32</b>
<b>Expenditure +/- Revenue</b>	<b>268,438.00</b>	<b>26,625.75</b>	<b>(267,437.24)</b>	<b>(225,913.67)</b>	<b>184,416.49</b>	<b>137,282.39</b>	<b>129,058.48</b>	<b>122,907.53</b>
<b>Fund Balance</b>	<b>3,055,848.00</b>	<b>3,015,679.64</b>	<b>2,673,187.27</b>	<b>2,187,843.13</b>	<b>2,575,439.92</b>	<b>2,548,399.32</b>	<b>2,521,358.73</b>	<b>2,494,318.13</b>
<b>Required Available Fund Balance</b>	<b>8,065,726.25</b>	<b>8,790,738.33</b>	<b>9,278,940.00</b>	<b>10,083,099.59</b>	<b>9,888,614.82</b>	<b>10,279,903.41</b>	<b>10,637,109.29</b>	<b>11,006,917.90</b>

# Special Streets and Highway

Gas Tax Distributions	2022 Actual	2023 Revised	2024 Estimated
State Distribution	\$200,191	\$199,680	\$198,200
County Transfer	\$88,821	\$87,960	\$87,300
<b>Total</b>	<b>\$289,012</b>	<b>\$287,640</b>	<b>\$285,500</b>

- 2023 Gas Tax estimates are in line with previous years.
- 2024 Gas Tax estimates are slightly less than 2023.

# Special Streets and Highway

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$977,350	\$1,179,920
\$24,610 to Fund Balance	(\$184,920) to Fund Balance

- \$180,000 added back into system improvement line item
- \$100,000 CIP contribution has been left in the budget in the event sales tax revenues come in high
- Street Sweeper will be paid in full in FY25

# Special Streets and Highway

## CITY OF VALLEY CENTER 2024 ANNUAL BUDGET

FUND 150 COMBINED SUMMARY / REVENUE DETAIL	SPECIAL STREETS & HIGHWAY				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Total Taxes	-	-	-	-	-
Total Intergovernmental	926,990	1,042,346	1,105,254	991,960	1,095,000
Total Permits	1,200	925	125	-	-
Total Interest Earnings	1,333	302	12,635	-	-
Total Other & Miscellaneous	9,367	42,173	24,321	10,000	-
<b>TOTAL REVENUE</b>	<b>938,890</b>	<b>1,085,745</b>	<b>1,142,336</b>	<b>1,001,960</b>	<b>1,095,000</b>
<b>Expenditures:</b>					
Total Salaries and Benefits	314,063	288,845	374,549	370,100	481,840
Total Contractuals	49,378	66,031	72,188	51,950	73,280
Total Commodities	51,377	50,508	56,344	62,300	66,800
Total Capital Outlay	506,463	459,353	669,120	393,000	522,000
Total Transfers / Misc	-	-	20,000	100,000	136,000
<b>TOTAL EXPENDITURES</b>	<b>921,281</b>	<b>864,737</b>	<b>1,192,201</b>	<b>977,350</b>	<b>1,279,920</b>
Budgeted Income (Gain/Loss)	17,609	221,009	(49,865)	24,610	(184,920)
Fund Balance - January 1	421,117	438,726	659,735	609,870	634,480
Fund Balance - December 31	438,726	659,735	609,870	634,480	449,560

## CITY OF VALLEY CENTER 2024 ANNUAL BUDGET

# Special Parks and Rec

FUND 020 BUDGET DETAIL SUMMARY	SPECIAL PARKS & RECREATION				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Total Taxes	-	-	-	-	-
Total Interest Earnings	56	15	193	-	-
Total Intergovernmental	6,681	3,176	1,340	1,477	3,070
Total Miscellaneous	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>6,736</b>	<b>3,191</b>	<b>1,534</b>	<b>1,477</b>	<b>3,070</b>
<b>Expenditures:</b>					
Capital Outlay	-	-	-	20,000	16,460
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>16,460</b>
Budgeted Income (Gain/Loss)	6,736	3,191	1,534	(18,523)	(13,390)
Fund Balance - January 1	20,452	27,188	30,379	31,913	13,390
<b>Fund Balance - December 31</b>	<b>27,188</b>	<b>30,379</b>	<b>31,913</b>	<b>13,390</b>	<b>(0)</b>

\$8,000 for McLaughlin Park Partitions and Lions Park Sidewalk Point Repairs

# Special Alcohol

## CITY OF VALLEY CENTER 2024 ANNUAL BUDGET

FUND 030 BUDGET DETAIL SUMMARY	SPECIAL ALCOHOL & DRUG PROGRAM				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Total Intergovernmental	6,681	3,176	1,340	1,478	3,070
<b>TOTAL REVENUE</b>	<b>6,796</b>	<b>3,180</b>	<b>1,340</b>	<b>1,478</b>	<b>3,070</b>
<b>Expenditures:</b>					
Total Capital Outlay	42,807	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>43,002</b>	<b>4,935</b>	<b>255</b>	<b>1,000</b>	<b>-</b>
Budgeted Income (Gain/Loss)	(36,206)	(1,755)	1,086	478	3,070
Fund Balance - January 1	41,306	5,099	3,344	4,430	4,908
<b>Fund Balance - December 31</b>	<b>5,099</b>	<b>3,344</b>	<b>4,430</b>	<b>4,908</b>	<b>7,978</b>

Nothing has been budgeted for FY24. Currently building up fund balance.

# Equipment Reserve

FUND 127 COMBINED DETAIL SUMMARY	EQUIPMENT RESERVE			
	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>				
Total Other Revenue	312	-	-	-
Total Interest Earnings	113	2,685	-	-
Transfers In & Reimbursements	40,000	57,600	37,600	59,000
<b>TOTAL REVENUE</b>	<b>40,424</b>	<b>60,285</b>	<b>37,600</b>	<b>59,000</b>
<b>Expenditures:</b>				
Total Contractual	-	-	-	-
Total Capital Outlay	23,403	36,398	22,000	76,320
<b>TOTAL EXPENDITURES</b>	<b>23,403</b>	<b>36,398</b>	<b>22,000</b>	<b>76,320</b>
Budgeted Income (Gain/Loss)	17,022	23,887	15,600	(17,320)
Fund Balance - January 1	326,979	344,000	367,887	383,487
Fund Balance - December 31	344,000	367,887	383,487	366,167

\$56,100 for Fire Hoses/Computer Replacements/Electric & Irrigation for City Entryway Sign. \$20,000 for utility bill stuffing machine.

# Pool/Rec – Sales Tax Collections



Collected \$1,770,125.19 to date



Average monthly collection:  
\$70,693.15/Month



Sales tax is scheduled to sunset  
on March 31, 2036



Sales tax revenue projections  
through sunset: \$15,838,350.84

# Pool/Rec – Sales Tax Collections

2022



Collected \$880,304.73



Average monthly collection:  
\$73,358.73/Month



Sales tax is scheduled to sunset on March 31, 2036



1.12% over FY22 Forecast

2023 YTD



Collected \$451,750.69  
(6 months)



Average monthly collection:  
\$75,291.78/Month (FY23)



Sales tax is scheduled to sunset on March 31, 2036



Projected 2.64% increase over FY22

# Enterprise Funds

Fund	Revenue Source
Water	User Charges/Fees
Sewer	User Charges/Fees
Storm Water	User Charges/Flat monthly charge
Solid Waste	User Charges/Flat monthly charge

# Water

---

- Wastewater subsidy has been removed meters due to new development
- Maintaining Water Reserve transfer
  - \$50,000 for hydrant replacement program
  - Water rate study
- \$30,000 for well maintenance program
- \$50,000 for extra water

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$2,079,280	\$2,303,971
(\$717) to Fund balance	(\$82,325) to Fund balance

# Water



CITY OF VALLEY CENTER 2024 ANNUAL BUDGET						
FUND 610 BUDGETED DETAIL SUMMARY	WATER OPERATING					
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED	
<b>Revenues:</b>						
Taxes	-	-	-	-	-	-
Charges for Service	2,456,284	2,256,732	2,250,629	2,078,563	2,156,646	
Interest Earnings	4,733	1,428	29,942	-	20,000	
Other Revenues	1,174	1,164	5,489	-	-	
Miscellaneous	2,100	-	1,134	-	45,000	
<b>TOTAL REVENUE</b>	<b>2,464,291</b>	<b>2,259,324</b>	<b>2,287,194</b>	<b>2,078,563</b>	<b>2,221,646</b>	
<b>Expenditures:</b>						
Salaries and Benefits	371,043	366,162	327,364	413,480	448,651	
Contractuals	1,149,445	1,050,234	1,346,308	978,150	1,120,870	
Commodities	21,550	41,147	35,192	41,450	41,450	
Capital Outlay	76,712	71,943	127,036	56,200	150,000	
Other / Misc	354,500	490,869	328,050	590,000	543,000	
<b>TOTAL EXPENDITURES</b>	<b>1,973,250</b>	<b>2,020,355</b>	<b>2,163,950</b>	<b>2,079,280</b>	<b>2,303,971</b>	
Budgeted Income (Loss)	491,041	238,969	123,244	(717)	(82,325)	
Fund Balance - January 1	1,800,560	2,291,601	2,530,570	2,653,814	2,653,098	
<b>Fund Balance - December 31</b>	<b>2,291,601</b>	<b>2,530,570</b>	<b>2,653,814</b>	<b>2,653,098</b>	<b>2,570,772</b>	

# Wastewater

---

- 2019-1 G.O. Bond – WWTP Phase III came under budget by approx. \$450k. Remaining funds were approved to be used for the waterline extension along Ford St towards Broadway
- 100% of KDHE 2009 loan is now being paid for by Wastewater
- \$23,000 UV bulb maintenance program
- Major system improvement items for 2024 include

Abilene Lift Station and potentially lining of sewer main along Meridian near Goff St.

Will start looking at Aeration basin solution this year along with creating a plan for funding. Will include wastewater in the rate study planned for the water treatment plant

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$1,408,369	\$1,408,369
(\$28,785) to Fund Balance	(\$109,378) to Fund Balance

## CITY OF VALLEY CENTER 2024 ANNUAL BUDGET

FUND 620 BUDGET DETAIL SUMMARY	SEWER OPERATING				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Taxes	-	-	-	-	-
Charges for Service	1,309,405	1,345,206	1,376,421	1,377,584	1,410,219
Interest Earnings	2,514	675	15,320	-	12,000
Other Revenues	2,174	9,899	46,063	3,000	-
Miscellaneous	4,661	-	876	-	-
<b>TOTAL REVENUE</b>	<b>1,318,754</b>	<b>1,355,780</b>	<b>1,438,681</b>	<b>1,380,584</b>	<b>1,422,219</b>
<b>Expenditures:</b>					
Salaries and Benefits	327,438	304,978	285,029	335,869	374,487
Contractuals	383,120	382,981	457,750	461,700	457,860
Commodities	22,984	20,941	47,469	24,800	24,800
Intergovernmental	-	-	-	-	-
Capital Outlay	70,033	114,772	140,120	90,000	140,000
Other / Misc	412,000	316,618	468,147	497,000	534,550
<b>TOTAL EXPENDITURES</b>	<b>1,215,575</b>	<b>1,140,290</b>	<b>1,398,515</b>	<b>1,409,369</b>	<b>1,531,697</b>
Budgeted Income (Gain/Loss)	103,179	215,490	40,167	(28,785)	(109,478)
Fund Balance - January 1	1,357,772	1,460,951	1,676,440	1,716,607	1,687,822
<b>Fund Balance - December 31</b>	<b>1,460,951</b>	<b>1,676,440</b>	<b>1,716,607</b>	<b>1,687,822</b>	<b>1,578,344</b>

## Wastewater



# Storm Water

---

Update: In 2021 City Council approved to lower the stormwater fee from \$8.12 to \$8.00 with no increases through FY24.

- System Improvement – Reallocation to CIP for street projects- \$75,000/year
- Recommended – Continue transferring \$50,000/year and put towards Meridian Projects until permanent financing is completed

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$327,600	\$359,200
(\$4,600) to Fund balance	(\$34,200) to Fund balance

# Storm Water



CITY OF VALLEY CENTER 2024 ANNUAL BUDGET					
FUND 612 BUDGET DETAIL SUMMARY	STORMWATER OPERATING				
	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2024 REQUESTED
<b>Revenues:</b>					
Taxes	-	-	-	-	-
Interest Earnings	604	200	3,935	-	-
Other Revenues	319,314	324,018	323,788	324,000	325,000
Miscellaneous	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>319,918</b>	<b>324,218</b>	<b>327,723</b>	<b>324,000</b>	<b>325,000</b>
<b>Expenditures:</b>					
Salaries and Benefits	-	-	-	-	-
Contractuals	20,269	25,410	34,605	31,000	36,400
Commodities	777	662	415	5,000	5,000
Capital Outlay	66,698	168,056	120,000	100,000	124,800
Other / Misc	200,000	125,000	162,600	192,600	193,000
<b>TOTAL EXPENDITURES</b>	<b>287,744</b>	<b>319,128</b>	<b>317,620</b>	<b>328,600</b>	<b>359,200</b>
Budgeted Income (Gain/Loss)	32,174	5,091	10,103	(4,600)	(34,200)
Fund Balance - January 1	213,809	246,226	251,317	261,420	256,820
<b>Fund Balance - December 31</b>	<b>245,983</b>	<b>251,317</b>	<b>261,420</b>	<b>256,820</b>	<b>222,620</b>

# Solid Waste

---

- Began partnership with Waste Connections in 2021
- Admin fee has remained flat
- \$20,000 for new utility bill folding/stuffing machine (Equipment Reserve)
  - Was approved for 2023 – may still purchase in 2023 pending quotes and pricing

2023 Budgeted Expenditures	2024 Budgeted Expenditures
\$615,280	\$613,820
\$1,511 to Fund Balance	(\$13,744) to Fund Balance

# Solid Waste



CITY OF VALLEY CENTER 2024 ANNUAL BUDGET					
FUND 613 BUDGET DETAIL SUMMARY	SOLID WASTE OPERATING				
	2021 ACTUAL	2022 ACTUAL	2023 BUDGETED	2023 REVISED	2024 REQUESTED
<b>Revenues:</b>					
Interest Earnings	4,255	6,199	50	6,600	6,600
Charges for Services	538,320	559,088	608,791	581,476	581,476
Miscellaneous	8,821	12,370	8,000	12,000	12,000
<b>TOTAL REVENUE</b>	<b>551,396</b>	<b>577,657</b>	<b>616,841</b>	<b>600,076</b>	<b>600,076</b>
<b>Expenditures:</b>					
Salaries and Benefits	-	-	-	-	-
Contractuals	564,597	559,767	599,280	579,280	585,820
Commodities	-	-	-	-	-
Capital Outlay	7,785	-	16,000	-	3,000
Other / Misc	20,000	20,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>592,382</b>	<b>579,767</b>	<b>615,280</b>	<b>579,280</b>	<b>588,820</b>
<b>Budgeted Income (Loss)</b>	<b>(40,986)</b>	<b>(2,110)</b>	<b>1,561</b>	<b>20,796</b>	<b>11,256</b>
Fund Balance - January 1	159,354	118,368	116,258	117,819	138,615
<b>Fund Balance - December 31</b>	<b>118,368</b>	<b>116,258</b>	<b>117,819</b>	<b>138,615</b>	<b>149,871</b>



# Enterprise Funds Requests



<b>Water</b>	<b>Wastewater</b>	<b>Solid Waste</b>	<b>Stormwater</b>
\$50,000 – Water Meters	\$120,000 Sewer line lining on Meridian and Abilene Lift Station	\$20,000 New Bill Folding/Stuffing Machine	\$75,000 Allocated to CIP Projects
\$50,000 Fire Hydrant Replacements		-	\$50,000 Transfer for Meridians Projects

10 Year Mill Levy Comparison				
Levy Year	Budget Year	Library	City	Total
2014	2015	4.507	50.936	55.443
2015	2016	4.507	50.939	55.446
2016	2017	4.507	51.144	55.651
2017	2018	4.445	51.144	55.589
2018	2019	4.506	50.471	54.977
2019	2020	4.506	50.471	54.977
2020	2021	4.506	50.506	55.012
2021	2022	4.487	50.361	54.848
2022	2023	4.331	50.467	54.856
2023	2024	4.331	50.525	54.856

10 Year Valuation Comparison		
Budget Year	Assessed Valuation	% Change
2015	\$45,726,703	1.93%
2016	\$45,729,797	0.01%
2017	\$46,311,594	1.26%
2018	\$48,269,842	4.26%
2019	\$50,899,065	4.22%
2020	\$53,746,894	5.60%
2021	\$57,295,563	6.60%
2022	\$59,371,877	3.31%
2023	\$63,677,066	7.25%
2024	\$69,926,337	9.82%

# Next Steps

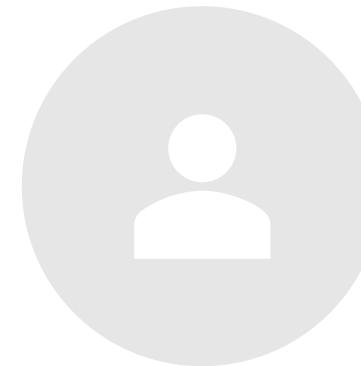
The remaining budget calendar looks like this:

- Send notification of Intent to exceed the revenue neutral rate along with the date, time, and location of the FY24 revenue neutral rate and budget hearings to Sedgwick County by July 20, 2023. The hearing will be held on September 5, 2023, at 7:00 p.m. located at City Hall, 121 S. Meridian Valley Center KS, 67147
- Publish notification for the FY24 revenue neutral rate hearing and FY24 budget hearing no later than Aug 10, 2023, and place notification on the city website with the details of the time, date, and location of said hearings.
- Hold FY24 revenue neutral rate hearing and FY24 budget hearing on September 5, 2023 (hearing must be held between Aug 20 and Sep 20)
- Pass a Resolution to exceed the revenue neutral rate and then approve and certify FY24 budget on Sep 5, 2023, once the public hearing and tax rate hearings have concluded.
- Send certified documentation and affidavit of public hearing notifications to Sedgwick County by Oct 1st for review and submission to the state.

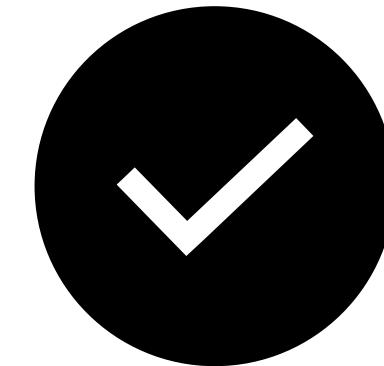
## Next Steps



FEEDBACK/DISCUSSION ON  
FY24 BUDGET



DETERMINE INTENT TO EXCEED  
THE REVENUE NEUTRAL RATE



CIP PROJECT DISCUSSION ON  
JULY 18<sup>TH</sup>



*Sedgwick County...  
working for you*

## County Clerk's Office

**Kelly Arnold, County Clerk**

100 N Broadway, Suite #620, Wichita, KS 67202

TEL: 316-660-9210 - [www.sedgwickcounty.org](http://www.sedgwickcounty.org) - FAX: 316-383-7961

[sgclerk@sedgwick.gov](mailto:sgclerk@sedgwick.gov)

### NOTICE OF REVENUE NEUTRAL RATE INTENT PURSUANT TO

**K.S.A 79-1460, 79-1801, 79-2024, 79-2925c, 79-2988**

Please indicate below whether your governing body will be exceeding the Revenue Neutral rate:



Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy is 54.856

The date of the Hearing is 09/05/23 at 7:00 p.m. and will be held at City Hall - 121 S. Meridian in Valley Center, KS



No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2023.

A handwritten signature in blue ink, appearing to read "Kelly Arnold".

7-11-23

SIGNATURE

DATE

Finance Officer

Title

Tax District

**NOTE:** Districts who exceed the RNR must adopt a Resolution or Ordinance with a **ROLL CALL VOTE** at their RNR Hearing. This document must be included with the budget certification to the County Clerk.

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**E. 2024 BUDGET COMPREHENSIVE DISCUSSION:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to file the intent to exceed the Revenue Neutral Rate with Sedgwick County and set the Revenue Neutral Rate Hearing for September 5, 2023, at 7:00pm located at Valley Center City Hall, 121 S. Meridian, Valley Center, Kansas.**

## **CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – JULY 11, 2023**
- B. DELINQUENT ACCOUNT REPORT – APRIL 2023**
- C. PLANNING AND ZONING BOARD MINUTES – JUNE 27, 2023**
- D. POOL/RECREATION CENTER STEERING COMMITTEE  
MINUTES – MARCH 22, 2023**
- E. POOL/RECREATION CENTER STEERING COMMITTEE  
MINUTES – APRIL 19, 2023**
- F. POOL/RECREATION CENTER STEERING COMMITTEE  
MINUTES – MAY 17, 2023**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

## **CONSENT AGENDA**

## **A. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for July 11, 2023, as prepared by City Staff.

## July 11, 2023, Appropriation

**Total** \$ 1,499,369.77

VENDOR SET: 02 City of Valley Center

BANK: \* ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	DATE	CHECK	INVOICE	CHECK	CHECK	CHECK
				AMOUNT	DISCOUNT	NO	STATUS	AMOUNT
0014	WICHITA WINWATER WORKS CO.							
C-CHECK	WICHITA WINWATER WORKS CVOIDED	V	6/16/2023			055420		1,626.49CR
0825	UNITED INDUSTRIES INCORPORATED							
C-CHECK	UNITED INDUSTRIES INCORPVOIDED	V	6/16/2023			055431		780.15CR
0437	USA BLUEBOOK							
C-CHECK	USA BLUEBOOK	VOIDED	V	6/23/2023		055450		1,800.00CR

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0	0.00	0.00	0.00
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:		3 VOID DEBITS	0.00		
		VOID CREDITS	4,206.64CR	4,206.64CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 02	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	4,206.64CR	0.00	0.00
BANK: *		TOTALS:	3	4,206.64CR	0.00	0.00

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	DATE	AMOUNT	DISCOUNT	CHECK	CHECK	CHECK
						NO	STATUS	AMOUNT
0032	AFLAC							
	I-AF 202305310332	SUPPLEMENTAL INSURANCE	R	6/16/2023	52.52	055417		
	I-AF 202306130426	SUPPLEMENTAL INSURANCE	R	6/16/2023	52.52	055417		
	I-AFC202305310332	SUPPLEMENTAL INSURANCE	R	6/16/2023	51.89	055417		
	I-AFC202306130426	SUPPLEMENTAL INSURANCE	R	6/16/2023	51.89	055417		
	I-AFD202305310332	SUPPLEMENTAL INSURANCE	R	6/16/2023	55.77	055417		
	I-AFD202306130426	SUPPLEMENTAL INSURANCE	R	6/16/2023	55.77	055417		
	I-AFL202305310332	SUPPLEMENTAL LIFE INSURANCE	R	6/16/2023	60.10	055417		
	I-AFL202306130426	SUPPLEMENTAL LIFE INSURANCE	R	6/16/2023	60.10	055417		
	I-AFO202305310332	SUPPLEMENTAL INSURANCE	R	6/16/2023	29.12	055417		
	I-AFO202306130426	SUPPLEMENTAL INSURANCE	R	6/16/2023	29.13	055417		498.81
0445	DELTA DENTAL OF KANSAS, INC.							
	I-DDS202305310332	DENTAL INSURANCE	R	6/16/2023	207.48	055418		
	I-DDS202306130426	DENTAL INSURANCE	R	6/16/2023	207.48	055418		
	I-DEC202305310332	DENTAL INSURANCE	R	6/16/2023	337.50	055418		
	I-DEC202306130426	DENTAL INSURANCE	R	6/16/2023	337.50	055418		
	I-DES202305310332	DENTAL INSURANCE	R	6/16/2023	239.61	055418		
	I-DES202306130426	DENTAL INSURANCE	R	6/16/2023	239.61	055418		
	I-DFM202305310332	DENTAL INSURANCE	R	6/16/2023	803.32	055418		
	I-DFM202306130426	DENTAL INSURANCE	R	6/16/2023	870.45	055418		3,242.95
0566	SURENCY LIFE AND HEALTH							
	I-VEC202305310332	VISION INSURANCE	R	6/16/2023	7.93	055419		
	I-VEC202306130426	VISION INSURANCE	R	6/16/2023	7.93	055419		
	I-VFM202305310332	VISION INSURANCE	R	6/16/2023	15.41	055419		
	I-VFM202306130426	VISION INSURANCE	R	6/16/2023	15.41	055419		
	I-VMC202305310332	VISION INSURANCE	R	6/16/2023	86.80	055419		
	I-VMC202306130426	VISION INSURANCE	R	6/16/2023	86.80	055419		
	I-VME202305310332	VISION INSURANCE	R	6/16/2023	48.30	055419		
	I-VME202306130426	VISION INSURANCE	R	6/16/2023	48.30	055419		
	I-VMF202305310332	VISION INSURANCE	R	6/16/2023	168.70	055419		
	I-VMF202306130426	VISION INSURANCE	R	6/16/2023	168.70	055419		
	I-VMS202305310332	VISION INSURANCE	R	6/16/2023	50.60	055419		
	I-VMS202306130426	VISION INSURANCE	R	6/16/2023	58.99	055419		763.87
0014	WICHITA WINWATER WORKS CO.							
	I-202306130412	WICHITA WINWATER WORKS CO.	V	6/16/2023	1,626.49	055420		1,626.49
0014	WICHITA WINWATER WORKS CO.							
	M-CHECK	WICHITA WINWATER WORKS CVOIDED	V	6/16/2023		055420		1,626.49CR
0091	MIES CONSTRUCTION INC							
	I-202306140429	MIES CONSTRUCTION INC	R	6/16/2023	631,940.26	055421		631,940.26

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	DATE	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
							NO	STATUS	AMOUNT
0113	VALLEY PRINT LOGISTICS								
	I-202306130411	VALLEY PRINT LOGISTICS	R	6/16/2023	1,848.51		055422		1,848.51
0150	AT&T MOBILITY								
	I-202306130410	AT&T MOBILITY	R	6/16/2023	783.56		055423		783.56
0437	USA BLUEBOOK								
	I-202306130413	USA BLUEBOOK	R	6/16/2023	560.53		055424		560.53
0535	NORTHRIDGE SAND, L.L.C.								
	I-202306130414	NORTHRIDGE SAND, L.L.C.	R	6/16/2023	71.12		055425		71.12
0578	PHILIP L. WEISER, J.D.								
	I-202306130416	PHILIP L. WEISER, J.D.	R	6/16/2023	300.00		055426		300.00
0671	QA BALANCE SERVICES INC.								
	I-202306130408	QA BALANCE SERVICES INC.	R	6/16/2023	95.00		055427		95.00
0806	HENRY HELGERSON COMPANY								
	I-202306130409	HENRY HELGERSON COMPANY	R	6/16/2023	339.36		055428		339.36
0817	H.M.S. LLC								
	I-202306130425	H.M.S. LLC	R	6/16/2023	431.33		055429		431.33
0824	GALLS, LLC								
	I-202306150432	GALLS, LLC	R	6/16/2023	134.90		055430		134.90
0825	UNITED INDUSTRIES INCORPORATED								
	I-202306140428	UNITED INDUSTRIES INCORPORATED	V	6/16/2023	780.15		055431		780.15
0825	UNITED INDUSTRIES INCORPORATED								
	M-CHECK	UNITED INDUSTRIES INCORPOVOIDED	V	6/16/2023			055431		780.15CR
0961	PINNACLE FIRE & AUTOMATION								
	I-202306140431	PINNACLE FIRE & AUTOMATION	R	6/16/2023	663.00		055432		663.00
1078	FLEXIBLE BENEFIT SERVICE CORPO								
	I-202306130415	FLEXIBLE BENEFIT SERVICE CORPO	R	6/16/2023	246.00		055433		246.00
1137	WASTE CONNECTIONS OF KANSAS, I								
	I-202306130420	WASTE CONNECTIONS OF KANSAS, I	R	6/16/2023	45,039.40		055434		45,039.40
1149	MUNICIPAL SUPPLY INC. OF WICHI								
	I-202306130418	MUNICIPAL SUPPLY INC. OF WICHI	R	6/16/2023	162.02		055435		162.02

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	DATE	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
							NO	STATUS	AMOUNT
1258	WILDCAT CONSTRUCTION CO., INC								
	I-202306130423	WILDCAT CONSTRUCTION CO., INC	R	6/16/2023	330,265.26		055436		330,265.26
1286	MCCOWNGORDON CONSTRUCTION, LLC								
	I-202306130422	MCCOWNGORDON CONSTRUCTION, LLC	R	6/16/2023	93,338.95		055437		93,338.95
1327	NOEL LAWN CARE, LLC								
	I-202306130417	NOEL LAWN CARE, LLC	R	6/16/2023	150.00		055438		150.00
1349	LISA GAMBER								
	I-202306130421	LISA GAMBER	R	6/16/2023	140.52		055439		140.52
0270	INTRUST CARD CENTER								
	I-202306140427	INTRUST CARD CENTER	R	6/16/2023	15,743.35		055443		15,743.35
0243	EVERGY KANSAS CENTRAL, INC.								
	I-202306150439	EVERGY KANSAS CENTRAL, INC.	R	6/16/2023	74.87		055444		74.87
0059	CITY OF WICHITA								
	I-202306210446	CITY OF WICHITA	R	6/23/2023	6,664.00		055445		6,664.00
0081	KDHE-BUREAU OF WATER								
	I-202306220458	KDHE-BUREAU OF WATER	R	6/23/2023	60.00		055446		60.00
0091	MIES CONSTUCTION INC								
	I-202306220447	MIES CONSTUCTION INC	R	6/23/2023	28,472.10		055447		28,472.10
0113	VALLEY PRINT LOGISTICS								
	I-202306220457	VALLEY PRINT LOGISTICS	R	6/23/2023	238.15		055448		238.15
0179	INTERLINGUAL INTERPRETING SERV								
	I-202306220462	INTERLINGUAL INTERPRETING SERV	R	6/23/2023	57.50		055449		57.50
0437	USA BLUEBOOK								
	I-202306210444	USA BLUEBOOK	V	6/23/2023	1,800.00		055450		1,800.00
0437	USA BLUEBOOK								
M-CHECK	USA BLUEBOOK	VOIDED	V	6/23/2023			055450		1,800.00CR
0680	FLUID EQUIPMENT								
	I-202306220461	FLUID EQUIPMENT	R	6/23/2023	8,088.82		055451		8,088.82
0784	MERIDIAN ANALYTICAL LABS, LLC								
	I-202306220450	MERIDIAN ANALYTICAL LABS, LLC	R	6/23/2023	400.00		055452		400.00

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0824	GALLS, LLC							
I-202306220454	GALLS, LLC	R	6/23/2023	123.81		055453		123.81
0884	SHIRE GRAPHICS							
I-202306220452	SHIRE GRAPHICS	R	6/23/2023	835.83		055454		835.83
0910	EMPAC, INC							
I-202306220453	EMPAC, INC	R	6/23/2023	210.00		055455		210.00
0988	FELD FIRE							
I-202306210445	FELD FIRE	R	6/23/2023	706.14		055456		706.14
1004	IMAGINE IT, INC.							
I-202306210442	IMAGINE IT, INC.	R	6/23/2023	6,670.82		055457		6,670.82
1060	KIESLER POLICE SUPPLY							
I-202306220451	KIESLER POLICE SUPPLY	R	6/23/2023	988.48		055458		988.48
1162	CUT RATES LAWN CARE LLC							
I-202306220455	CUT RATES LAWN CARE LLC	R	6/23/2023	800.00		055459		800.00
1236	SHORT ELLIOT HENDRICKSON, INC.							
I-202306220448	SHORT ELLIOT HENDRICKSON, INC.	R	6/23/2023	67,912.91		055460		67,912.91
1261	MSA PROFESSIONAL SERVICES, INC							
I-202306220456	MSA PROFESSIONAL SERVICES, INC	R	6/23/2023	2,556.25		055461		2,556.25
1295	PACE ANALYTICAL SERVICES, LLC							
I-202306220449	PACE ANALYTICAL SERVICES, LLC	R	6/23/2023	3,213.20		055462		3,213.20
1298	AUTOMATION DESIGNS LLC							
I-202306210443	AUTOMATION DESIGNS LLC	R	6/23/2023	1,362.00		055463		1,362.00
1	BARTON, MELISSA							
I-000202306220460	BARTON, MELISSA:	R	6/23/2023	944.70		055465		944.70
0063	IPMA-HR KANSAS							
I-202306270472	IPMA-HR KANSAS	R	6/30/2023	120.00		055470		120.00
0150	AT&T MOBILITY							
I-202306270470	AT&T MOBILITY	R	6/30/2023	1,169.20		055471		1,169.20
0196	P E C (PROFESSIONAL ENGINEERIN							
I-202306260469	P E C (PROFESSIONAL ENGINEERIN	R	6/30/2023	52,954.65		055472		52,954.65

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0224	SUMNERONE, INC.							
	I-202306280478	SUMNERONE, INC.	R	6/30/2023	165.08		055473	165.08
0437	USA BLUEBOOK							
	I-202306260467	USA BLUEBOOK	R	6/30/2023	1,829.08		055474	1,829.08
0587	DELL FINANCIAL SERVICES, LLC							
	I-202306260466	DELL FINANCIAL SERVICES, LLC	R	6/30/2023	6,740.18		055475	6,740.18
0623	CORE & MAIN							
	I-202306280475	CORE & MAIN	R	6/30/2023	11,156.70		055476	11,156.70
0817	H.M.S. LLC							
	I-202306270471	H.M.S. LLC	R	6/30/2023	87.96		055477	87.96
0824	GALLS, LLC							
	I-202306290483	GALLS, LLC	R	6/30/2023	337.82		055478	337.82
0898	GREATER WICHITA YMCA							
	I-202306260464	GREATER WICHITA YMCA	R	6/30/2023	43.75		055479	43.75
0955	RECREATION SUPPLY COMPANY							
	I-202306260463	RECREATION SUPPLY COMPANY	R	6/30/2023	337.62		055480	337.62
0960	DEPARTMENT OF THE TREASURY							
	I-202306260465	DEPARTMENT OF THE TREASURY	R	6/30/2023	235.65		055481	235.65
1082	T-MOBILE							
	I-202306290481	T-MOBILE	R	6/30/2023	105.00		055482	105.00
1110	KANSAS PAVING							
	I-202306260468	KANSAS PAVING	R	6/30/2023	151,627.00		055483	151,627.00
1149	MUNICIPAL SUPPLY INC. OF WICHI							
	I-202306280480	MUNICIPAL SUPPLY INC. OF WICHI	R	6/30/2023	680.37		055484	680.37
1162	CUT RATES LAWN CARE LLC							
	I-202306280477	CUT RATES LAWN CARE LLC	R	6/30/2023	400.00		055485	400.00
1262	NEXT GENERATION RECREATION							
	I-202306280476	NEXT GENERATION RECREATION	R	6/30/2023	9,433.50		055486	9,433.50
1350	JONATHATN K HOUSE REV TR							
	I-202306290484	JONATHATN K HOUSE REV TR	R	6/30/2023	2,141.40		055487	2,141.40

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	CHECK DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
-------------	------	--------	------------	----------------	----------------	----------	--------------	--------------

\* \* \* T O T A L S \* \*

REGULAR CHECKS:	60		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
HAND CHECKS:	0		1,500,909.88	0.00	1,496,703.24
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS	0.00		
		VOID CREDITS	4,206.64CR	4,206.64CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	63	1,496,703.24	0.00	1,496,703.24

VENDOR SET: 03 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0033	NEAL OWINGS							
I-202306130424	NEAL OWINGS	R	6/16/2023	99.98		055440		99.98
0146	DALTON STINEMAN							
I-202306220459	DALTON STINEMAN	R	6/23/2023	40.00		055464		40.00
0074	KRISTI CARRITHERS							
I-202306290485	KRISTI CARRITHERS	R	6/30/2023	257.13		055466		257.13
0115	LILIANA GARCIA							
I-202306290482	LILIANA GARCIA	R	6/30/2023	127.50		055467		127.50
0141	PAUL WEBER							
I-202306280474	PAUL WEBER	R	6/30/2023	110.01		055468		110.01
0147	LUKE BENDER							
I-202306280479	LUKE BENDER	R	6/30/2023	1,593.00		055469		1,593.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	6	2,227.62	0.00	2,227.62
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
		VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 03 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	6	2,227.62	0.00	2,227.62

VENDOR SET: 04 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0220	DAN FRAZIER							
I-202306130419	DAN FRAZIER	R	6/16/2023	138.91		055441		138.91

0221	ETHAN HAWKINS							
I-202306140430	ETHAN HAWKINS	R	6/16/2023	300.00		055442		300.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	438.91	0.00	438.91
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04	2	438.91	0.00	438.91
BANK: APBK	71	1,499,369.77	0.00	1,499,369.77
REPORT TOTALS:	71	1,499,369.77	0.00	1,499,369.77

## SELECTION CRITERIA

VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

---

## CHECK SELECTION

CHECK RANGE: 055417 THRU 055487  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

---

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

---

**CONSENT AGENDA**

**B. DELINQUENT ACCOUNT REPORT – APRIL 2023:**

## ACCOUNT AGING REPORT

PAGE: 1

NO

CONTRACTS:

ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 4/01/2023 THRU 4/30/2023

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
**** BOOK # :0001	TOTAL ACCOUNTS: 0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**** BOOK # :0002	TOTAL ACCOUNTS: 0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-0008-04 02-00-00	HOWELL, TREVOR [REDACTED]	2/23/2023 F [REDACTED]	[REDACTED]	48.65 [REDACTED]	94.50 [REDACTED]	114.55 [REDACTED]	257.70 [REDACTED]		
**** BOOK # :0003	TOTAL ACCOUNTS: 2	48.37	164.26	94.50	114.55	0.00	421.68		
04-0085-03	HASKIN, WANDA	12/05/2022 F		8.00	26.22	70.03	477.76	582.01	
**** BOOK # :0004	TOTAL ACCOUNTS: 1	0.00	8.00	26.22	70.03	477.76	582.01		
**** BOOK # :0005	TOTAL ACCOUNTS: 0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
**** BOOK # :0006	TOTAL ACCOUNTS: 0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
**** BOOK # :0007	TOTAL ACCOUNTS: 0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
08-0030-11	GARRETT, BAILEE [REDACTED]	3/17/2023 F [REDACTED]	[REDACTED]	88.46 [REDACTED]	119.41 [REDACTED]	207.87 [REDACTED]			
**** BOOK # :0008	TOTAL ACCOUNTS: 2	49.04	209.69	244.52	0.00	0.00	503.25		
09-0017-02	WALKER, PATSY	2/27/2023 F		60.87	94.81	126.41	282.09		
**** BOOK # :0009	TOTAL ACCOUNTS: 1	0.00	60.87	94.81	126.41	0.00	282.09		

ACCOUNT AGING REPORT

## ACCOU NT AGING RE FUR I

## CONTACTS:

10

ALL  
NONE: ALL  
TAT: Disconnect, Final, Inactive  
TAT: 0/00/0000 THRU 99/99/999  
TAT: 0/00/0000 THRU 99/99/999  
TAT: 0/01/2023 THRU 4/30/2024  
TAT: 0/01/2023 THRU 4/30/2024

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	-BALANCE--
1-0003-0-09	DEPTERS TASMIN	3/19/2023	F			160.07	159.55		319.62

卷之三

4-0046-01 GONZALEZ, JESSICA 4/03/2023 F 105.54 105-34

\*\*\* BOOK # :0014  
TOTAL ACCOUNTS: 1  
0.00 105.54 0.00 0.00 0.00 105.54

卷之三

卷之三

81.973 31.173 121.90 17.31

卷之三

卷之三

\*\*\*\*\* BOOK # :0080 TOTAL ACCOUNTS: 0 U.00 U.00 U.00

卷之三

\*\* REPORT TOTALS \* \* TOTAL ACCOUNTS: 10 97.41 856.20 729.80 432.89 495.07 2611.37

卷之三

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	32.30	314.75	263.42	154.31	111.46	876.24
200-SEWER	49.08	377.85	297.03	147.16	115.72	986.84
300-PROT	0.03	0.52	0.47	0.24	0.12	1.38
400-RECONNECT FEE	0.00	0.34	1.13	3.01	20.52	25.00
600-STORMWATER UTILITY FEE	16.00	61.94	52.38	35.52	34.16	200.00
610-SOLID WASTE	0.00	77.30	81.92	59.74	84.26	303.22
611-WATER / MISC	0.00	2.46	2.54	0.00	0.00	5.00
<u>850-PENALTY</u>	<u>0.00</u>	<u>21.04</u>	<u>30.91</u>	<u>32.91</u>	<u>128.83</u>	<u>213.69</u>
<u>TOTALS</u>	<u>97.41</u>	<u>856.20</u>	<u>729.80</u>	<u>432.89</u>	<u>495.07</u>	<u>2611.37</u>

TOTAL REVENUE CODES: 2,611.37  
 TOTAL ACCOUNT BALANCE: 2,611.37  
 DIFFERENCE: 0.00

===== R E P O R T T O T A L S =====

===== B O O K C O D E T O T A L S =====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	0.00	0.00	0.00	0.00	0.00	0.00
02-BOOK 02	0.00	0.00	0.00	0.00	0.00	0.00
03-BOOK 03	48.37	164.26	94.50	114.55	0.00	421.68
04-BOOK 04	0.00	8.00	26.22	70.03	477.76	582.01
05-BOOK 05	0.00	0.00	0.00	0.00	0.00	0.00
06-BOOK 06	0.00	0.00	0.00	0.00	0.00	0.00
07-BOOK 07	0.00	0.00	0.00	0.00	0.00	0.00
08-BOOK 08	49.04	209.69	244.52	0.00	0.00	503.25
09-BOOK 09	0.00	60.87	94.81	126.41	0.00	282.09
11-BOOK 11	0.00	160.07	159.55	0.00	0.00	319.62
14-BOOK 14	0.00	105.54	0.00	0.00	0.00	105.54
17-BOOK 17	0.00	0.00	0.00	0.00	0.00	0.00
20-BOOK 20	0.00	147.77	110.20	121.90	17.31	397.18
80-STORMWATER YEARLY	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	97.41	856.20	729.80	432.89	495.07	2611.37

ERRORS: 000

## REPORT OPTIONS

ZONE: \* - All  
ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE  
CUSTOMER CLASS: All  
COMMENT CODES: All

## SELECTION CRITERIA

## REPORT OPTIONS

ZONE: \* - All  
ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE  
CUSTOMER CLASS: All  
COMMENT CODES: All

## BALANCE SELECTION

SELECTION: ALL  
RANGE: 9999999.99CR THRU 9999999.99

AGES TO TEST: ALL  
INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

## DATE SELECTION

CUSTOMER DATES: YES  
START DATE: 0/00/0000 THRU 99/99/9999  
LAST BILL DATE: 0/00/0000 THRU 99/99/9999  
FINAL DATE: 4/01/2023 THRU 4/30/2023

## TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO  
OLDEST TRANSACTION DATE: 99/99/9999

## PRINT OPTION

TOTALS ONLY: NO  
CONTRACTS: NO  
PRINT SEQUENCE: ACCOUNT NUMBER  
COMMENT CODES: None  
\*\*\* END OF REPORT \*\*\*

**CONSENT AGENDA**

**C. PLANNING AND ZONING BOARD MINUTES – JUNE 27, 2023:**

**PLANNING AND ZONING BOARD MEETING MINUTES**  
**CITY OF VALLEY CENTER, KANSAS**

Tuesday, June 27, 2023, 7:00 P.M.

**CALL TO ORDER:** Vice Chairperson Spranger called the meeting to order at 7:06 P.M. with the following members present: Brian Shelton, Scot Phillips, Steve Conway, and Dalton Wilson.

**Members Absent:** Gary Janzen and Rick Shellenbarger

**City Staff Present:** Brent Clark, Ryan Shrack, and Brittney Ortega

**Audience:** Bill Arick and Kurt Huiras

**AGENDA:** A motion was made by Vice Chairperson Spranger and seconded by Board Member Phillips to set the agenda. Motion passed unanimously.

**APPROVAL OF DRAFT MINUTES:** Vice Chairperson Spranger made a motion to approve the May 23, 2023, meeting minutes. The motion was seconded by Board Member Phillips. Motion passed unanimously.

**COMMUNICATIONS:** None

**PUBLIC HEARINGS BEFORE THE PLANNING AND ZONING BOARD:**

1. Review of SP-2023-01, application of William Arick, pursuant to City Code 17.12, who is petitioning to build a 3,360 sq. ft. commercial building on property currently addressed as 201 S. Meridian Ave., Valley Center, KS 67147.

R. Shrack gave a summary of his staff report. The plans have been reviewed and approved by the city staff review team and it is being recommended for approval. Public notices were sent out and there were no objections or questions from the public. Being as the building will be on a major thoroughfare it is being asked that a minimum of 25% of the façade be of a stone or masonry covering. There will be one ADA stall and two standard parking stalls.

Vice Chairperson Spranger opened the hearing for comments from the public: 7:13 PM

Vice Chairperson Spranger closed the hearing for comments from the public: 7:14 PM

No comments received from the public. Based on the City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Vice Chairperson Spranger made a motion to approve SP-2023-01. Motion was seconded by Board Member Wilson. The vote was unanimous.

**OLD OR UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. Review of proposed revision to City's zoning code.

R. Shrack gave a summary of his staff report. The City currently has adopted fence regulations; however, we do not have specific fence design regulations, specifically on which side of a wooden fence the associated posts, rails, and bracings should be located. Commonly referred to as a “Good Neighbor Fence,” this type of fence is designed so that the finished side of the fence faces outwards and the posts/bracings/rails are on the inside of the fence. Shrack also went over the approved designs of the “Good Neighbor Fence” and the permitting process. City staff is recommending approval of the new ordinance. Board Member Shelton inquired about the enforcement of the new ordinance, replacement of current fences, and the price of the permit. Discussion was had and clarification was given on all inquiries.

Vice Chairperson Spranger made a motion to recommend approval of the proposed ordinance. Motion was seconded by Board Member Wilson. The motion passed with 4 votes in favor and 1 opposed (Board Member Shelton). This item will now go before City Council for final approval. The first reading will be July 11, 2023 and the second reading on July 18, 2023.

**STAFF REPORTS:** R. Shrack reminded the board that the next meeting will be held on July 25, 2023.

**ITEMS BY PLANNING AND ZONING BOARD MEMBERS:**

Gary Janzen-absent

Paul Spranger-none

Brian Shelton- Inquired about lit crosswalks being installed on Meridian Ave. when the new Pool and Rec. Center are built. B. Clark responded that those conversations have not yet been had.

Rick Shellenbarger- absent

Scot Phillips-none

Steve Conway-none

Dalton Wilson - none

**ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING:** At 7:33 P.M., a motion was made by Vice Chairperson Spranger to adjourn and seconded by Board Member Conway. Vote was unanimous and the meeting was adjourned.

Respectfully submitted,

---

/s/ Ryan Shrack, Secretary

---

Gary Janzen, Chairperson

**CONSENT AGENDA**

**D. POOL/RECREATION CENTER STEERING COMMITTEE**  
**MINUTES – MARCH 22, 2023:**

Pool/Recreation Center Steering Committee  
 March 22<sup>nd</sup>, 2023  
 Valley Center City Hall  
 121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Matt Stamm, Chris Evans, Andy Quandt, Tina Payne, Blake Peniston, Neal Ownings, and Mike McCormick.

Members Absent: Sean Miller, Janet O'Donnell, Cory Gibson, Danny Park, and Roger Stewart

Consultants Present: SJCF – Gary Holler, Blake Toews. McCown Gordon – Todd Dumler, Jake Oberlechner. Waters Edge - Brian Hill

**APPROVAL OF THE AGENDA**

Stamm moved to approve the agenda as presented, seconded by Evans. Vote yea: unanimous. Motion carried.

**NEW BUSINESS**

A. SJCF Updates – Selecting Final Design Drawings for new building, and Lions Park project updates:

City Administrator Clark introduced the topic and turned it over to Gary with SJCF and Jake with McCown Gordon to discuss the new business items. Gary showed the design development drawings for the new rec center and began reviewing the overall bid package estimates with what has been presented. Brian with Waters Edge did provide input and oversight on the aquatic plans for the building.

B. McCown Gordon Updates – Updated pricing estimated for new building, making critical decisions on bid packages, Lions Park construction progress updates, and new updated schedules:

Todd and Jake with McCown Gordon provided an overview of the design development estimates and reviewed the narrative, summary, cost options, project schedule, and supporting takeoff with the new building project. The committee reviewed and discussed various options on alternates that could be included or not in the original bids. Also, Todd provided an update regarding Lions Park renovations and Brian with Waters Edge provided an update of the overall basin and pool system. The project is planned to open by the beginning of the season. City Staff were praised for all their hard work on items that weren't included in the renovation plan.

C. General Discussion

Clark discussed the lot split approval has been achieved with the Planning & Zoning Board so the city can purchase the ground for the new building. The next steps will be purchasing the property once the lot is clear of debris.

Ownings moved to adjourn, seconded by McCormick. Vote Yea: Unanimous.

**ADJOURN - Meeting adjourned at 7:48 PM.**

**/s/ Brent Clark, City Administrator**

**CONSENT AGENDA**

**E. POOL/RECREATION CENTER STEERING COMMITTEE**  
**MINUTES – APRIL 19, 2023:**

Pool/Recreation Center Steering Committee  
 April 19<sup>th</sup>, 2023  
 Valley Center City Hall  
 121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Roger Stewart, Andy Quandt, Tina Payne, Janet O'Donnell, Blake Peniston, Neal Owning, and Mike McCormick.

Members Absent: Matt Stamm, Chris Evans, Sean Miller, Cory Gibson, and Danny Park.

Consultants Present: Schaefer Architecture – Terry Wiggers, Gary Holler, Blake Toews. McCown Gordon – Todd Dumler, Jake Oberlechner.

### **APPROVAL OF THE AGENDA**

Owings moved to approve the agenda as presented, seconded by O'Donnell. Vote yea: unanimous. Motion carried.

### **APPROVAL OF THE MINUTES**

O'Donnell moved to approve the minutes of the March 1<sup>st</sup>, 2023, committee meeting as presented, seconded by McCormick. Vote yea: unanimous. Motion carried.

### **UPDATED SALES TAX REVENUES**

City Administrator Clark presented the updated sales tax revenues which included \$70,057.25 that was received in March which brings the total to date in the amount of \$1,542,527.69.

### **NEW BUSINESS**

A. Schaefer Architecture Updates – Showing Design Drawings, Updated Renderings, Brick Mob Mural:

City Administrator Clark introduced the topic and turned it over to Gary with Schaefer to discuss the new business items. Gary gave Clark a flash drive with updated renderings and drawings for the new building. These items will be included in the bid package that will be sent out sometime in June. Gary showed a 3D walk thru of the proposed building and indicated that they will clean it up for the public hopefully in the next week to share on social media, etc. Clark presented a few options that he received from Brick Mob for mural designs at Lions Park Pool. The committee discussed and determined which one they preferred.

B. McCown Gordon Updates – Reviewing GMP for Bid Package #1 – Metal Building & Electrical Gear, Updates on Lions Park Pool Project, Updated Overall Budgets, & Timelines:

Todd and Jake with McCown Gordon provided an overview of the bid package #1 which includes the actual steel reengineering structure. The pricing has not been locked in but depending on the market there could be potential savings when prices of steel are low. This strategy was explained by Todd and discussed with the committee. Todd and Jake presented the various schedules depending on the electrical switch gear component of the project. The overall proposed bid package estimated numbers were discussed. Ordering this bid package early will allow for a 70+ week lead time. Lions Park Pool is on track to be completed. The basin is being painted along with the lap lane lines, bathroom stalls are being delivered, the shade canopy's should be installed sometime within the next week, landscaping is on order and will be installed once the canopy's are done. Ribbon cutting on Saturday, May 27<sup>th</sup> is the date and McCown will cook food.

C. General Discussion

Tina Payne commended the city staff and council on the Welcome Sign at 85<sup>th</sup> and Broadway. Clark discussed the next potential meeting and the committee decided to meet on Wednesday, May 17<sup>th</sup> at 6:00pm.

O'Donnell moved to adjourn, seconded by Stewart. Vote Yea: Unanimous.

**ADJOURN - Meeting adjourned at 7:19 PM.**

**/s/ Brent Clark, City Administrator**

**CONSENT AGENDA**

**F. POOL/RECREATION CENTER STEERING COMMITTEE**  
**MINUTES – MAY 17, 2023:**

Pool/Recreation Center Steering Committee  
May 17<sup>th</sup>, 2023  
Valley Center City Hall  
121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Matt Stamm, Sean Miller, Roger Stewart, Andy Quandt, Tina Payne, Janet O'Donnell, Blake Peniston, Neal Ownings, and Mike McCormick.

Members Absent: Chris Evans, Cory Gibson, and Danny Park.

Consultants Present: Schaefer Architecture – Gary Holler, Blake Toews. McCown Gordon – Todd Dumler, Jake Oberlechner.

### **APPROVAL OF THE AGENDA**

Stamm moved to approve the agenda as presented, seconded by Ownings. Vote yea: unanimous. Motion carried.

### **UPDATED SALES TAX REVENUES**

City Administrator Clark presented the updated sales tax revenues which included \$70,232.56 that was received in April which brings the total to date in the amount of \$1,612,760.25.

### **NEW BUSINESS**

A. Schaefer Architecture Updates – Finalizing the overall design of the new building and preparing it for bidding, discussion on final walkthrough of Lions Park Renovations:

City Administrator Clark introduced the topic and turned it over to Gary with Schaefer to discuss the new business items. Clark did mention the Ribbon Cutting for Lions Park on Saturday, May 27<sup>th</sup> for free food by McCown Gordon beginning at 11:45am. Gary did show the building with square post in the front and the committee determined to keep them tapered as shown in other renderings. Also, Gary had samples of the actual metal building that was determined during the previous meetings. The finished plan was shown, and construction documents have now been finalized and are ready to proceed to the bidding stages.

B. McCown Gordon Updates – Ribbon Cutting Ceremony for Lions Park, draft fundraising materials, reviewing overall project budget for the new facility, update on timelines:

Todd and Jake with McCown Gordon provided an overview of the 50% construction documents that they've been working on with Schaefer. They discussed the bid alternates and the allowances provided within the \$17,789,561 costs estimates. McCown did get a great response from potential bidders that he discussed the proposed project plans with, and they feel the project will receive many bidders.

C. General Discussion

Clark discussed that the next meeting will be determined at a later date. He did ask if people from the committee were interested in participating during the page turn with McCown Gordon and Schaefer. Matt Stamm and Sean Miller agreed to sit in during that meeting.

Stewart moved to adjourn, seconded by McCormick. Vote Yea: Unanimous.

**ADJOURN - Meeting adjourned at 6:46 PM.**  
**/s/ Brent Clark, City Administrator**

## **STAFF REPORTS**

- A. Community Development Director Shrack**
- B. Parks & Public Buildings Director Owings**
- C. Public Safety Director Newman**
- D. Public Works Director Eggleston**
- E. City Engineer- Scheer**
- F. City Attorney Arbuckle**
- G. Asst. City Administrator of Finance Smith**
- H. City Administrator Clark**

## **GOVERNING BODY REPORTS**

- A. Mayor Cicirello**
- B. Councilmember Stamm**
- C. Councilmember Evans**
- D. Councilmember Bass**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember Kerstetter**
- H. Councilmember Wilson**
- I. Councilmember Colbert**

**ADJOURN**